



CHAPTER ONE INTRODUCTION

1. The Name: Covenant University (CU)

All over Africa, and Nigeria in particular, a great significance is attached to names. They portray meanings and convey important messages. Names reflect circumstances of birth or events. The word “Covenant” was chosen as an expression of the University's total commitment and vow to make a Total Man of her students. It reflects the intention of the proprietors of the University to uphold a binding agreement with students to deliver their desires for excellence and career exploits by offering them the best in educational attainment and by offering their parents/guardians the best value for their investment. It is also common knowledge that every covenant is ratified by blood and, as a church-sponsored University, we consider the blood of Jesus Christ, which is the blood of the everlasting covenant, as our stronghold in the fulfilment of this awesome obligation. Covenant University vows to make of her graduates expert thinkers, leader-managers, and hyper-resourceful technocrats in all fields of human endeavour.

2. Our Vision

To be a leading World-Class Christian Mission University, committed to raising a new generation of leaders in all fields of human endeavour.

3. Our Mission

To create knowledge and restore man's dignity through a Human Development concept of the Total Man, employing innovative, leading-

edge, teaching and learning methods.

Application of research that promotes integrated, lifetransforming values through Science, Technology and Human Capacity Building.

On October 21, 2002, the African educational landscape was radically altered by the formal entry of Covenant University (CU) into the Higher Education context. The University is located at Canaanland, Ota, Ogun State, Nigeria. The University is a growing, dynamic vision-birthed and vision-driven University, founded on a Christian mission ethos and committed to pioneering excellence at the cutting edge of learning.

The University's specific mandate can be stated as follows:

“Raising a new generation of leaders through a qualitative and life-applicable training system that focuses on value and skill development”.

“Raising a new generation of leaders through a broad-based qualitative education built on sound biblical principles culminating in the birth of path-finders, pace-setters and trail-blazers”.

“Raising a new generation of leaders who shall redeem the battered image of the black race and restore her lost glory as this trained army of reformers begins to build the old wastes, repair the wasted cities and raise the desolation of many generations”.

4. Our Founding Philosophy

In response to the global demand for a departure from dogmatism to dynamism in the existing educational system, Covenant University is built on the following philosophical platform:

- ι a departure from form to skill
- ι a departure from knowledge to empowerment
- ι a departure from figures to future-building
- ι a departure from legalism to realism
- ι a departure from mathe-matics to life-matics.

This is reflected in our motto: “Raising a New Generation of Leaders”.

5. Our Objectives

The objectives of the University are to:

- (a) provide facilities for learning and give instructions and training in such areas of knowledge that will produce sound and mentally

- equipped graduates, who will provide intellectual leadership in academic institutions, industry and the public sector through the Total Man Concept approach;
- (b) develop and offer academic and professional programmes leading to the award of diplomas, first degrees and higher degrees, which emphasize planning, adaptive and technological maintenance, developmental and productive skills;
 - (c) promote by research and other means, the advancement of knowledge and its practical application to social, cultural, economic, scientific and technological problems;
 - (d) encourage and promote scholarship and conduct research in all fields of learning and human endeavour;
 - (e) disseminate scientific and technological knowledge among scientists, researchers, industries, trade services and other bodies; and
 - (f) relate its activities to the technological, scientific and socio-economic needs of the people of Nigeria and to undertake other activities appropriate for a University of the highest standard.

6. Our Core Values

Our Core Values as a University are the defining components of the Covenant University Vision and they reflect our beliefs in the encrypted truths that firmly define our purpose and the underlining ethos of our existence as a University.

As a University, we strongly uphold the practices embedded in our Core Values and strive to integrate these Values into all facets of our functions and operations as a University. We expect that students of Covenant University will visibly demonstrate and integrate the virtues embedded in these Core Values in their daily conduct as students who are being raised along the Vision lines of raising a New Generation of Leaders for the Continent of Africa on the Total Man Concept-driven developmental platform. All students are expected to adhere strictly to the University's Core Values in their day-to-day activities within or outside the University.

The Covenant University Core Values are: Spirituality, Possibility Mentality, Capacity Building, Integrity, Responsibility, Diligence and Sacrifice

Spirituality

This forms the bedrock of our existence as a University and defines every aspect of our operations and context. The Christian ethos underlies our activities and conducts at all times and every student of Covenant University is expected to exhibit character traits and dispositions of a Jesus-centred heritage. The Jesus - factor centred approach to all issues is non-negotiable and central in the pursuit of our mandate in raising a New Generation of leaders. To this extent, therefore, students are to be committed to maintaining a high level of spirituality and act in such a manner to facilitate their spiritual growth. Attendance at Chapel Services, which every student is expected to attend with a Bible, notebook and pen, are a compulsory and essential part of students' spiritual development. Students are also expected to demonstrate a deep reverence for God at all times.

Possibility Mentality

Students of Covenant University are expected to exhibit a royal carriage, attitude, habit and character, exuding self-confidence and dignity at all levels of interaction and in general conduct. They are expected to see themselves as persons of worth and value, taking pride in their uniqueness as individuals with a positive mind-set devoid of any trace of inferiority.

Capacity Building

This is related to commitment to a life-style of continuous academic and personal development, striving to be continuously relevant to the overall vision requirement of the University as well as her core mission, goals and objectives. Students are encouraged to constantly seek paths for self-improvement. Openness to learning new skills and taking on board new information is a trait expected of Covenant University students in order to have robustness and depth in the quality of their output.

Integrity

Students of Covenant University are expected to demonstrate traits of honesty, uprightness and trustworthiness at all times. They must ensure that they are accountable, transparent and open in all their dealings. They shall flag truth as a virtue at all times, particularly in conduct during examinations, obeying the rules and regulations of the University, being spiritually sound, morally upright and having a good conscience.

Responsibility

We are committed to inculcating a sense of responsibility in our students. We believe in the place of discipline for effective leadership. We expect our students to respond to issues as demanded not as convenient. Here at Covenant University, our students are not permitted to do what they like but what is right. Punctuality at lectures, as well as prompt response to assignments as demanded, is a desired trait of responsibility.

Diligence

Students of Covenant University are expected to be deeply committed to their assignments. We expect that they will extol the virtues of hard work and constantly strive towards excellent attainment in all they do.

Sacrifice

Sacrifice is the ultimate price for outstanding leadership. It is the quality of sacrifice that defines great leadership. We therefore expect students of Covenant University to go the extra-mile and pay the extra-price in the attainment of their set goals. Raising an altar of sacrifice in pursuit of their dreams is what must distinguish and define the Covenant University student.



7. The Total Man Concept

The Total Man Concept (TMC) is Covenant University's custom-built Programme that constitutes the core concept of her academic programmes.

This concept centres on 'developing the man that will develop his world.' It is designed to make the student become intelligently conscious of his environment and thus be able to maximize his potential.

The programmes of the University are first directed at 'the person' before his profession. In this way, the University will raise a generation of experts who possess the capacity to face and manage challenges.

The TMC Programme centres on three components of the human personality: the spirit, the mind, and the body.

The Spiritual Man

Spiritual development is to us a major force for the evolvement of the Total Man, as mental excellence and understanding are generated through the vital force in man, which is the Spirit of God and the Spirit of Intelligence.

As a University sponsored by a Christian Mission, character formation is considered as a spiritual issue that is instilled by self-discipline and commitment to the principles enunciated by our Lord Jesus Christ.

Covenant University provides opportunities for spiritual development through various avenues, including spiritual formation programmes and counselling, and also by creating leadership opportunities.

The Intellectual Man

Covenant University students enjoy the highest standards of excellence through the institution of academic programmes that are innovative, creative and functional.

Covenant University also encourages students to be inquisitive, bold and forthright in asking questions and facing the challenges of academic leadership.

The Total Man concept is also promoted through the introduction of a system of compulsory, theoretical and practical courses, all of which must be passed before one can be considered for a degree from the University. In addition to normal General Studies Courses, we have included our own specially-designed courses in areas such as: biographical studies, entrepreneurship, family life, human development process, leadership development, mental development, success concepts, work ethics and Towards the Total Graduate (TTG) Programme.

The Physical Man

The body is a vital component of the Total Man. Covenant University is committed to providing avenues for sound physical development via recreational activities that engage the body and also enhance personality development, stimulating the cultivation of lifestyles that are conducive to healthy living. We thus encourage

students to participate in sporting activities.

8. The Total Graduate

The Covenant University graduate will be mentally resourceful, intellectually reinforced, enterprisingly self-dependent, futuristically visionary and responsibility-sensitive to the changes demanded for the leadership role or dominion nature he is made for. He shall be a Total Man.



An aerial view of a section of CU campus showing CST Building and a Hall of Residence

CHAPTER TWO COVENANT UNIVERSITY CAMPUS

The University campus is an ultra modern new generation campus. Her luscious lawns, beautifully planted gardens and architectural masterpiece buildings provide a unique, stimulating and empowering context for inspiring research and creative activities.

Physical Facilities

1. Covenant University Chapel

The Covenant University Chapel is an ultra-modern architectural masterpiece, situated in the heart of the University campus. It has a seating capacity of 3,500. The Chaplaincy, Department of Student Affairs, Alumni Secretariat and the Student Council offices are located in the chapel complex.



Covenant University Chapel



Inside View of Covenant University Chapel

(a) The Chaplaincy

All the spiritual development programmes and administration are handled by the Chaplaincy headed by the University Chaplain. The Chaplaincy's mission is to generate spiritual programmes designed to achieve the Vision and Mission of Covenant University. The spiritual life of students is enhanced through pastoral care services, counselling, spiritual development, chapel programmes, workshops and conventions, group studies, community outreaches.

The Chapel is intended to bring the faculty, staff, students and community together for worship, spiritual nurture and education. Covenant University is a Christian Mission University, hence our approach to spiritual development is based on principles and practices drawn from the Holy Bible. The Bible remains our standard source of reference in all issues of life. The Chancellor, Dr. David Oyedepo, Covenant University's spiritual leader, directs the overall spiritual development of the students.

(b) Chapel Service Units

Service opportunities are available for students to serve God through the following units:

- ⌘ Choir
- ⌘ Ushering

- z Sanctuary Keepers
- z Drama (Covenant University Theater Group – CUTG)
- z Dance (Reflections, etc)
- z Evangelism
- z Prayer Force
- z Technical Crew
- z Attendance management
- z Decoration
- z Hospitality
- z Communion

(c) Counselling Services

The Chaplaincy also runs counselling services for students. Students should freely visit the Chaplain over all issues that require attention including health challenges, family crises, bad habits, and spiritual problems.

(D) Spiritual Development

The objectives of spiritual development of the students are to:

- (i) develop and implement faith-building programmes that encourage students to mature in wisdom and character and motivate them to develop into leaders, who will be ambassadors of Christ; and
- (ii) see our graduates having a transformational impact on culture and society.

These objectives are realized by:

- (i) promoting students' organized leadership developing programmes.
- (ii) involving students in community development initiatives.
- (iii) encouraging group seminars and discussion on relevant topics; and
- (iv) encouraging young ministers' forum, where students with evidence of the call of God upon their lives learn how to maintain a balance between their academic pursuits and ministerial expressions.

(e) Community Outreaches

The community outreaches present unique opportunities to love people in our community who are hurting. Through these outreaches, students are encouraged to use their gifts, talents and time for those in need, thereby impacting the community. The community outreach, though voluntary, is an essential part of the lifestyle that is being promoted within the University.

(f) Week of Spiritual Emphasis

There shall be a week of Spiritual Emphasis every semester, during which students are exposed to the new creation fundamentals as well as deepen their spirituality.

(g) Cell Fellowship

Cell fellowship takes place every week as arranged by the Chaplaincy. This is a weekly Bible Study programme designed to help students have in-depth knowledge of the Word of God. The topics are chosen to meet the immediate spiritual needs of the students to enhance their spiritual understanding and growth.

(h) Foundation Class

To help establish new converts in the faith, foundation classes are organised on campus to teach the new believers the fundamental Christian principles, get them filled with the Holy Ghost and baptised by immersion.

(i) Breakthrough Night

Breakthrough Night is a special spiritual programme designed for students to develop the art of intercession. This programme holds once in a month, except otherwise directed by the University Chaplain, acting on behalf of the Chancellor. Attendance is mandatory for all the students.

(j) Monthly Leaders' All Night Prayer Meetings

Student leaders (Council members, Chapel Stewards, Floor Chaplains, Cell leaders; Wing, Floor, and Departmental Representatives) are expected to attend an end of the month all night prayer meeting. This is to get them prepared spiritually for the

beginning of a new month.

(k) Early Morning Devotion

There is early morning devotion that takes place in each of the Halls of Residence. This is a 30- minute devotion programme organised by each of the Floors between the hour of 5:00 and 6:00 am. Each floor is free to determine the time suitable for them. The floor chaplain in each of the Halls coordinates the early morning devotion.

(l) Floor Family Meeting

Each floor is expected to live like one family in order to foster love and care among members. They should regularly hold their family meeting and ensure that they are their brothers' keepers. They must not allow any form of disunity and acrimony among members.

(m) Floor Love Feast

Each floor will hold a love feast at least once every semester to share love among the members of the floor and appreciate one another.

2. Senate Building

The Senate building consists of six floors with a pent house and is 26.9 m high, making it the tallest building on campus. The whole site stretches almost 4396.9 m². The Senate chamber has capacity to seat 240 members of Senate. The building is the administrative hub of the University, as it houses the offices of the Chancellor, Vice-Chancellor, Registrar and other administrative staff.



The Senate Building

3. Centre for Learning Resources (Covenant University Library)

The University's Centre for Learning Resources (CLR), otherwise known as the University Library, is an information age learning centre. It is the academic heart and research nerve centre of the University. The complex is an imposing ultra modern glass structure on three floors reputed to be one of the largest in Africa. The total floor area of the complex is 11,300 m². It is strategically located amidst the College buildings, University Chapel and the Students' Halls of Residence. It can accommodate about 2,500 readers and 500 staff and postgraduate students. The Centre has an ultra-modern conference centre located at the top floor of the CLR building.

Libraries form a vital part of the world's system of communication and education. The contemporary library collects, organises and disseminates information in various formats. These formats include audiocassette tapes, ideotapes, motion pictures (films), magazines, journals, newspapers, pamphlets, computers, maps, pictures, CD-ROMS, internet resources, online databases, etc.



Centre for Learning Resources

(a) Study Resources

The following study resources are available in the library:

- ⌚ Reference materials
- ⌚ Periodicals: Journals, Newspapers, Magazines
- ⌚ E-Books
- ⌚ Online databases
- ⌚ Internet resources/services
- ⌚ Books

- ℳ Motivational materials
- ℳ CD-ROMs, Audio tapes, Video cassettes
- ℳ Projects/dissertations/theses

(b) Hours of Service

The hours of operation are:

Monday to Friday	8.00 am – 9.00 pm
Saturday	10.00 am – 9.00 pm
Sunday	3.00 pm – 9.00 pm

(c) Registration

Every library user is expected to register and obtain authorisation. This authorises access to the CLR and its materials. Students must show their identity cards and be compliant with the University dress code before entering the library.

(d) Check-Out Procedure

Only duly registered students are allowed to check out books from the CLR. Every book must be checked out by computer but the due date must be indicated on the date-due slip.

- ℳ Identify the book you need from the shelves after consulting the Online Public Access Catalogue (OPAC).
- ℳ Ensure that the book is in good condition and that no pages are missing before taking it to the Circulation Desk.
- ℳ Tell the Library Assistant your names starting with the surname.
- ℳ Ensure that the book is properly checked out by observing that the date-due slip is stamped correctly to avoid embarrassment at the checking-points as well as ascertaining that the record of the loan is scanned into your file on the computer system.
- ℳ Ensure that the book has been desensitized before leaving the library to avoid embarrassment by the electronic security gate.

(e) Number of Loans Permitted for Users

The maximum number of books permitted for a loan period is 2 for undergraduate, 5 for postgraduate students.

(f) Duration of Loans

The normal duration of loan is 14 days for undergraduate students and 21 days for research students. However, a loan may be renewed on application for one further period as long as no other user requests for the material.

(g) Renewal

Books may be renewed if they have not been requested by another user. Renewal is either by phone, intercom or at the circulation desk. Users are encouraged to bring the items to CLR for renewal so that the due-date may be changed.

(h) Overdue Books

Fine for regular loan items is ₦100 per day per overdue item. Students pay the fine when the item is returned.

(i) Lost Material

Any lost material should be reported promptly. The cost of the item is charged at the current price listed in the publisher's catalogue, plus a 25% processing charge. If an item is not reported lost, but has not been returned after 60 days of being overdue, no further notices are sent. Rather, the item is declared lost and the appropriate charges are determined and the Directorate of Financial Services is notified for further action.

(j) Damaged Materials

Any item returned in a badly damaged condition, is treated as a lost item.

(k) Audio-Video Material

All audio-visual materials may be used in the CLR. However, all audio and video materials may be checked out under the same policies as books only after prior permission has been sought from the Director, CLR.

(l) Periodicals

These are kept in open stacks and are to be used in the library. Students are encouraged to make copies of articles needed for outside use.

(m) Dissertations/Theses Collection

A collection of dissertations/theses/projects submitted to Covenant University is kept in the Theses Room. Soft and Hard copies could be consulted on request at the Reference Section.

(n) Computer Services

Computers are available in the Multimedia Section for accessing databases, CD-ROMS, the online catalogue and for the word processing needs of staff and students. In addition, there are computers dedicated to internet services and browsing. However, printing of materials attracts minimal charge to cover cost of consumables. CLR has computerized every aspect of its routine services, moving towards a completely virtual library. Staff and students could access resources from offices, cafes or wherever there is a computer terminal within the university-networked environment. Our OPAC would be on the desktop of every computer in the University.

The multi-media section is accessible to only final-year students and staff. However, the adjoining section to the multi-media provides wireless access to the internet. Other categories of students can avail themselves of this opportunity using their own laptops. Laptop connections in the library is strictly restricted to this area

(o) Online Public Access Catalogue (OPAC)

The Online Public Access Catalogue (OPAC) is the computerised version of the traditional catalogue system. Like the traditional catalogue system, the OPAC leads one into the treasures of the library. It is the guide to the quick and efficient utilisation of library resources. It is imperative for students to be thoroughly acquainted with the operations of the OPAC. A copy of the slide presentation on the use of the OPAC can be obtained from the Director, CLR.

(p) Organisation of Materials

Outline of the library of Congress Classification Scheme

Classification Mark	Subject
A	General Works Polygraph
B-BJ	Philosophy, Psychology
BL-BX	Religion
C	Auxiliary Science of History
D	History: General, Europe, Asia, Africa, Oceania (DT History; Africa)
E-F	History: North and South America
G	Geography, Anthropology, Folklore, Manners & Customs, Recreation
H	Social science
J	Political Science
K	Law
L	Education
M	Music, Books on Music
N	Fine Arts, Architecture
P-PA	General Physiology & Linguistics Classical Languages & Literature
PA Supplement	Byzantine & Modern Greek
PR-PH	Modern European Languages
PG	Russian Literature
PJ-PM	Languages & Literatures of Asia, Africa, Oceania, American Indian Languages
P-PM Supplement	Index to Languages and Dialects
PN, Pr, RS, PZ	General Literature, English & American Literature

PQ, Part I	African Literature in English, Juvenile Literature, French Literature (includes Africa Literature in French)
PQ, Part II	Italian, Spanish, Portuguese Literatures
PT, Part I	German Literature
PT, Part II	Dutch & Scandinavian Literatures
Q	Science
R	Medicine
T	Technology
U	Military Science
V	Naval Science
Z	Bibliography, Library Science

(q) Photocopy Service

Photocopying service is available for use by staff and students. Copies are made at a token fee. Photocopies of journal articles and papers held by the Library are made for institutions or individuals provided that copyright restrictions do not forbid the reproduction of such materials. Reproductions of materials not held by the Library may be obtained from institutions holding them. If requests are made to the Reference Librarian, cost is charged to the requesting individual or department.

® Bindery

The Library has a functional and well-equipped bindery section situated at the right wing of the ground floor. For your bindery needs, contact the unit.

(s) Spiritual Leadership & Development Section

In pursuit of the mandate of the University to develop a New Generation of leaders, there exists a section called Spiritual Leadership & Development. This section has full multimedia and is equipped with leading books on leadership and spiritual development. Audio-visual facilities are also provided in the form of videotapes, audio tapes, VCDs, etc. It is enriched with resources to enable the University achieve the Mandate on the Total Man Concept. This section is located on the first floor of the library.

(t) Courtesy in the CLR

The CLR is a quiet zone. Anyone entering the library is expected to be considerate of those studying there. Eating and drinking, and GSM calls are not allowed in the CLR. Group discussion is not allowed on any floor of the library. Any discussion must be done outside the library.

(u) Theft & Mutilation

Attempted theft or mutilation of any library material is a serious offence. It attracts heavy penalty from the University Management.

(v) Lost but Found Items

Lost but found items are held at the Circulation Desk. Identifiable items are returned to the owner while all unclaimed items are forwarded to the information desk.

(w) Americana Resources

The Americana resource section is made up of authoritative reading materials intended to provide foreign students, teachers and scholars the opportunity of increasing their understanding of American life and institutions, past and present. The collection is a reference collection.

4. The School of Postgraduate Studies

The School of Postgraduate Studies is presently located on the second floor of the Lecture Theatre Complex. Lecture halls, a seminar room, offices and conveniences are accommodated.



School of Postgraduate Studies

5. Colleges

There are presently two colleges in the University, namely, College of Development Studies and College of Science & Technology.

(A) College of Development Studies (CDS)

This is a three-storey ultra-modern structure conceptualized from the marriage of two U-shaped forms. It has a total floor space area of 12,748 m². The Schools and the Programmes in the College are:

- **School of Business**
Accounting, Banking and Finance, Business Administration, Marketing and Industrial Relations & Human Resource Management
- **School of Human Resource Development**
Mass Communication, Psychology, Sociology, English (Language and Literature), and French (Language and Literature)
- **School of Social Sciences**
Economics, Demography & Social Statistics, International Relations, Policy & Strategic Studies, and Political Science



College of Development Studies Building

(B) College of Science & Technology (CST)

This College building has a floor area of 11,980 m². It is a three storey complex comprising 25 lecture rooms, 17 specialized Science/Engineering laboratories and 45 Single/Executive offices. Other spaces include 4 conference rooms, utility spaces and general conveniences. The building also has state-of-the-art Computer laboratories that are equipped with a total of about 250 branded PCs, fully networked and linked to the Internet. The Schools and Programmes in the College are:

- **School of Engineering and Technology**
Chemical Engineering, Civil Engineering, Computer Engineering, Electrical & Electronics Engineering, Information & Communications Technology, Mechanical Engineering and Petroleum Engineering
- **School of Environmental Sciences**
Architecture, Building Technology, and Estate Management
- **School of Natural & Applied Sciences**
- Applied Geophysics, Biochemistry, Computer Science, Industrial Biology, Industrial Chemistry, Industrial Mathematics, Industrial Physics/Electronics/IT Applications, Industrial Physics/Renewable Energy, Management Information System, Microbiology.



College of Science & Technology Building

S/N	CDS BUILDING		CST BUILDING	
	HALL	CAPACITY	HALL	CAPACITY
1	A 201	226	102	82
2	B 301	109	103	50
3	C 301	188	106	86
4	C 304	144	107	88
5	E 301	114	108	104
6	E 401	77	201	98
7	F 201	190	202	84
8	F 301	180	203	96
9	F 401	183	204	92
10	G 201	196	210	40
11	G 301	130	211	94
12	G 401	96	212	164
13	H 301	158	302	276
14	H 401	179	306	64
15			307	36
16			308	37
17			312	114
18			313	92
19			314	92
20	Total	2, 251	Total	1789

6. Engineering Workshops

The Departments in the School of Engineering and Technology have their separate buildings. Engineering workshops provide students with a systematic understanding of the knowledge - base of engineering

practice, the ability to be self - directed and innovative in tackling and solving problems, as well as the independent learning ability required for professional development. The general engineering workshop is located at the Department of Mechanical Engineering; however, other Engineering Departments also have workshops that are peculiar to their needs.

Equipment & Machinery in the General Engineering Workshop

- General purpose Lathe machines
- Industrial lathe machines
- Student Lathe machine
- Centre Lathe machine
- Welding machine and accessories
- Gas welding accessories
- Drilling machine
- Bench Grinding machine
- Power hacksaw with coolant pump
- Milling machines
- Test instruments, etc.

Civil Engineering Workshops

In Civil Engineering, we have the following two workshops that are functional: carpentry and concrete workshops.

Equipment Available

- Concrete mixer
- Concrete Tester
- Compacting Factor apparatus
- Smith Harmer
- Carpentry tools
- Electric powered saw etc.

Electrical & Information Engineering (EIE) Workshop

The EIE Department has a workshop that is staffed by experienced technicians and artisans. In the workshop, rewinding and refurbishing of electrical equipment and apparatus are carried out.

Big electric motors and heavy duty machinery from bore-holes,

Hebron water, Bakery, Shopping Malls are also taken to the EIE workshop for repairs.

The workshops are used to train the students on practical engineering processes which include electrical maintenance of equipment and apparatus.

Equipment Maintenance Centre

In addition to the workshop, the EIE Department also has an equipment maintenance centre. The centre is used to service and repair faulty laboratory and office equipment and is a joint project between Omatek Computers and Covenant University.

Chemical & Petroleum Engineering Departments

The workshops in these Departments are equipped. The principal responsibility is to carry out assignments that are peculiar to the two Departments.

7. Lecture Theatre

The Lecture Theatre is located close to the College of Science & Technology and accommodates two major lecture halls, separated by a courtyard. Hall 1 with a large floor area of 2244.7 m² seats 2500 students with a standard tiered arrangement of fixed seats with writing benches. The Hall 2 floor area is 1464.9 m² and seats 1400 students. Both halls cover the ground, first and second floors. There is also a pent house. The theatre is equipped with air-conditioners, lightning facility, speakers, projectors and white board.



Lecture Theatre

8. Centre for Entrepreneurial Development Studies (CEDS)

The Entrepreneurial Development Studies (EDS) is a custom-built programme in Covenant University. The programme is compulsory for all students and its operations are housed in the Centre for Entrepreneurial Development Studies (CEDS) which is located opposite the Covenant University Day Secondary School. The Vision of the Centre is to empower students economically and entrepreneurially so as to make them productive and contribute significantly towards national, socio-economic and human development. The Centre has collaborations with some recognized international and local organizations/establishments. As a forerunner in entrepreneurial education in Nigerian tertiary institutions, the Centre hosts schools and colleges on excursion visits and has attracted recognition and commendations within and outside the country.

CEDS Product Lines

The CEDS product lines include fresh and smoked fish, soap and cosmetics, hairdressing, fashion designing, tie and dye, aso oke and scrubbing powder (waste to wealth).

Student Activities

The Centre engages students in 21 vocations, empowering them to be wealth creators.

S/N	Practical Fields	Venue
1.	Water Production and Pet Blowing	Hebron Water
2.	Printing and Publishing	Dominion Publishing House
3.	Metal Work and Fabrication	Metal Work/Mechanical Workshop
4.	Pastries/Restaurants Management	Canaan Cuisine
5.	Bakery	Cannanland Bakery
6.	Fish Farming	Fish Farm - EDS Village
7.	Tie and Dye	Tie and Dye Workshop - EDS Village
8.	Grass-cutler Rearing	Grass Cutler Farm - EDS Village
9.	Soap and Cosmetics	EDS Village
10.	Beads and Wire Jewelry Crafting	Hall G301- CDS
11.	Fashion Designing	Hall B401 - CDS, EDS Village
12.	Events Designing and Decoration	H401 and E301
13.	Beauty Enhancement and Health	B301 and C301

14.	Public Speaking	Hall 401- CDS
15.	Bags and Leather Work	EDS Village
16.	Feature and Films Documentary Production	Hall 301- CDS
17.	Saloon and Hair Dressing	EDS Village
18.	Graphics and Web Designing	CSIS Computer Lab
19.	Photography and Video Coverage	Lecture Theatre
20.	Snail Farming	EDS Village
21.	Book Writing	E401- CDS

9. Information and Communications Infrastructure

(A) Covenant University/New Horizons ICT Certification Training Centre

The CU/New Horizons ICT Certification Training Centre is equipped with the state-of-the-art ICT facilities. These include 100 branded PCs that are wirelessly interconnected and equipped with e-learning facilities. Presently, the centre offers certification programmes in these areas:

- ⌚ Sun Certified Java Programmer (SCJP)
- ⌚ Certified Internet Web (CIW) Master
- ⌚ Microsoft Certified Developer (Visual Basic.Net)
- ⌚ Oracle Certified Associate (OCA) Developer
- ⌚ Project Management Institute (PMI) Certification
- ⌚ Autodesk AutoCAD Certification
- ⌚ Microsoft Certified Database Administrator (MCDBA)
- ⌚ Microsoft Certified Systems Administrator (MCSA)
- ⌚ Microsoft Certified Systems Engineer (MCSE)
- ⌚ Cisco Certified Network Associates (CCNA)
- ⌚ Cisco Certified Network Professionals (CCNP)

Objectives of the Programme

The objectives of the programme include:

- ⌚ empowering Covenant University graduates to be among the best and the most competitive in the world;
- ⌚ equipping the students with the relevant IT skills in their profession;
- ⌚ providing the students with the best and latest IT contents in the world; and equipping Covenant University graduates to be certified in at least four (4) relevant

certification programmes at a very reduced cost.

The certification programme is compulsory for all students of the College of Science & Technology. It will be extended to the other college in the near future. A 3-hour lecture per week is taken by the students.

Benefits of the Programme

- ⌚ Immediate employment upon graduation as students do not need to go for re-training after graduation, having acquired professional ICT and Business skills demanded by the industry.
- ⌚ Students with entrepreneurial spirit can become self-employed and wealth creators immediately.
- ⌚ Some of the certification programmes can influence the enlistment of students in Masters programmes in Security Sciences and MBA E-Business of EC Council University (obtainable within three months after first degree), in collaboration with New Horizons.

(a) Computer Laboratories

The Centre for Systems and Information Services (CSIS) guarantees the running of computer laboratories, servers and information systems. Computer laboratories are located at the College of Development Studies, housing 100 units of full multimedia IBM computers and at the College of Science and Technology with 350 units of full multimedia High Capacity ACER computers.

The computer laboratories which are also equipped with full multimedia projectors are utilized both for the scheduled teaching hours as well as for working on assignments, tutorials and projects. Students are admitted to the computer laboratories if they have a valid student ID card during the opening hours of between 9:00 am and 6:00 pm (Mondays through Fridays).

Equipment and instruments in these laboratories are serviced and maintained by the CSIS workshop with a technology help desk to provide support.

ICT Centre

The ICT Centre has several dedicated systems networked for use by students.

AutoCAD Laboratory

This is a dedicated AutoCAD lab with 30 units High Performance HP Computer Systems, IGB RAM systems, providing a robust platform for architectural and engineering design requirements. This lab is multimedia compliant.

CLR Multimedia Laboratory

This laboratory is located at the Centre for Learning Resources and hosts 40 units of Dell GX 520 Optiplex PIV 3.0 GHz systems with 15" Dell TFT Screens and printers. This is a resource centre for faculty, instructors and students' research, using multimedia as well as access to the virtual library and University-subscribed databases.

Cybercafés

Cybercafé is an operational unit of CSIS. Its purpose is to provide internet services to students, faculty, staff, researchers and the University at large. The University has two cybercafés equipped with scanners and printers. They have a combined installed capacity of about 100 computers which are connected via a dedicated single mode fibre optic link to high speed internet access. These essentially cater for paid commercial services.

Language Laboratory

This laboratory is equipped with 30 device interconnected high performance computers and is essentially optimized for language instruction and learning.

(b) Data Centre

The Data Centre has greater network speed for servers and workstations with the installation of 25 high performance IBM

computer systems in a client server windows environment. There are two heavy duty 45 ppm printers, scanner and risograph equipment. In addition, there is the deployment of an optical mark reader/scanner for grading objective answer scripts. This automation significantly reduces the burden of manually marking large numbers of objective answer scripts while securely, reliably and efficiently reading marks that students make, on a machine readable answer sheet. This multiple choice question system has the added advantage of providing a basis to test learning outcomes as well as providing self assessment which the Centre executes regularly.

(c) College Portal

Access to modern information technology is essential to Covenant University's mission of providing the students with educational services of the highest quality. The use of the University's information technology (College Portal) resources to receive or distribute copyrighted material without proper authorization from the copyright holder is strictly prohibited.

Students are not permitted to establish servers on nonuniversity owned machines using campus facilities. No user shall view, copy, alter or destroy another's personal electronic files without permission.

No user may, under any circumstances, use campus computers or networks to harass or defame (slander, libel, etc) any other person.

Computer accounts, passwords and other types of authorization are assigned to individual users and should not be shared with others. Students are responsible for any use of their account(s). If an account is shared or the password divulged, the holder of the account may lose all account privileges and be held responsible for any actions that arise from the misuse of the account.

The deliberate attempt to degrade or compromise in any manner, the performance of a computer system or network or to deprive authorized personnel of resources or access to any Covenant University computer or network is prohibited. Breach of security includes, but is not limited to: configuring software or hardware to intentionally allow access by unauthorized users, creating or knowingly propagating viruses, hacking, password cracking, unauthorized monitoring of electronic communications, or unauthorized viewing of other person's files.

Abuse of campus computer resources is prohibited and includes, but

is not limited to: propagating chain letters, posting a message to multiple list servers, distribution lists, or news groups with the intention of reaching as many users as possible, and the use of computing and networking resources of campus for commercial purposes.

(d) Internet Connectivity (VSAT)

Nothing helps you improve your perspective by the day like the ability to do things a little better and a little faster. Telecoms and IT are rapidly growing and evolving. This is obviously reflected in the awakening of the competitive edge around the web, e-commerce and wireless, making Internet connectivity a must for all.

On the Covenant University platform, the addition of a 3.8 m Earth Station dedicated to service Covenant University's IT leading edge drive which provides a very robust 2Meg Uplink and 4Meg high speed downlink band-width to the network is one of the recent developments.

With this already fully functional, it has created a vibrant IT-centric campus with the offices and laboratories located within each College fully networked and connected to the Internet on a 24- hour basis.

The 2.4m Earth Station (VSAT) which now serves as a backup to the main 3.8m Earth Station, in ensuring near zero down time is connected through a different satellite provider and provides Symmetric 512K bandwidth capacity to service the cyber cafes and commercial operations.

Our continuous positive expansion has brought about the completion of an entire network ring as a complete cycle of Fibre Optic connections. The updated configuration consists of a full circuit of multimode and single mode fiber optic links delivering higher bandwidth, better Quality of Service (QS), and improved security on connectivity among the Colleges and the Centre for Learning Resources.

(e) Webometrics

The webometric initiative began as a mandate to ensure an acceptable ranking in the overall webometric rating of Universities and Institutions of Higher Learning Worldwide. This resulted in a revamp of the University website with increased content and visibility and definite move towards the deployment of dynamic content management systems across departments. This, no doubt, makes readily accessible in one

the University's academic development and social activities.

(f) Wireless Hotspot

Wireless hot spots currently exist on a permanent basis at the Centre for Learning Resources and on an Occasional Use (OU) basis at the College of Science and Technology Upper Quadrangle. With these zones, wireless LAN-enabled devices, ranging from laptops, desktops fitted with wireless cards and handheld devices connect seamlessly to both the intranet and internet for effective communication and collaboration.

(g) Electronic banking and Transactions

The University's Community Bank is the Covenant Micro-Finance Bank. Other commercial banks are also available for the students' banking needs. The complete installation and commissioning of the electronic transaction has made possible a near cashless environment in the University. Every student of Covenant University is provided with an account and personalized electronic card for financial transactions, including cash withdrawals when required at the ATM machines located within the University community.

(h) Biometric Machines

There is the deployment of biometric machines to effectively monitor presence in the Halls of Residence and attendance at core University programmes. This has in no small way enabled better management of students' activities and movement.

(i) Storage

The installation and upgrade of snap server farms to provide well over 1.5 Terabyte of Fault Tolerant storage space (1,500 Gigabytes) in managing, protecting and archiving files, records and images has been completed.

(j) Telecommunications

There exists a network of telecommunication links which interconnect the existing colleges, hostels and residential areas through two main units of TD 500 Panasonic PABX. This has an installable

capacity of 1000 extensions. One unit is located at the College of Development Studies and the other unit at the College of Science and Technology. There is currently an installed capacity of over 700 extensions. This robust bandwidth has afforded the installation of Voice over IP (VoIP) gateways on the network to convey traditional voice over a data network.

10. African Leadership Development Centre (ALDC)

A beautiful imposing state of the art facility named African Leadership Development Centre is also available on campus to provide adequate services for conferences, seminars and symposia. The building houses two main halls, made up of one conference hall with a gallery that can accommodate 500 people, one seminar room, two dining halls and one gymnasium. It consists of two floors, the ground and first floors of 12.9 m high while the main building area is 2256.9 m². The main entrance to the ground floor comprises a pre-function lobby where art works and pictures of great leaders in Africa are displayed to reflect African leadership. The ground floor also houses the reception, library and exhibition halls. The building design features elevations of curtain wall and mosaic exterior wall finish at the perimeter facade.



African Leadership Development Centre

11. Staff Residential Quarters

(a) Graduate Assistant Quarters

The Graduate Assistant Quarters are located near the Covenant University Secondary School and occupied by Graduate Assistants and other staff. The Quarters comprise one-bedroom blocks of six flats, totalling 10 blocks. A single block of six flats sits on 228.4 m² area with walkways connected to each flat.



Side Elevation of Graduate Assistant Quarters

(b) The Postgraduate Quarters

There are also the Postgraduate Quarters, a composite structure of four-floor levels, grouped into three complexes. Each complex has 32 two-bedroom flats and 8 one-bedroom apartments. The total capacity of the Postgraduate complexes is 96 two-bedroom flats and 24 one-bedroom flats. The quarters accommodate faculty and staff who are undergoing Postgraduate programmes.

(c) 3-Bedroom Staff Quarters

These are six blocks of eight flats, with each block consisting of 3-bedroom flat accommodation available for Senior category of faculty and staff of the University. All the three bedrooms in these flats are provided with toilet facilities ensuite.



(d) The Professors' Quarters

Each of these blocks of duplexes has 4-bedrooms built ensuite with toilet facilities for the Senior echelon of the University faculty and staff. There are 22 of this category of buildings all endowed with plush lawns.

(e) Covenant Suites

This is made up of 64 Suites of two-bedroom duplexes made available to Senior faculty and staff of the University.

(f) New Staff Quarters (New Estate)

This newly developed Staff Quarters provide additional 32 two-bedroom flats, 48 three-bedroom flats and 26 four-bedroom duplexes for the different categories of staff.

12. Students' Halls of Residence

The University has a total of ten Halls of Residence comprising 5 male Halls and 5 female Halls. The halls have a carrying capacity for 9,236 students. In each of the ten Halls of Residence, there are ancillary spaces such as common rooms, butteries, telephone rooms, beauty salons and administrative offices. All Covenant University Students reside in the halls on campus. There are 3 designs of the students' Halls of Residence.

S/N	HALL	GENDER		ROOMS	CAPACITY
		Male	Female		
1	Peter			198	790
2	Paul			198	792
3	John			210	840
4	Joseph			302	1208
5	Daniel			327	1308
6	Deborah			284	544
7	Esther			198	792
8	Mary			284	544
9	Lydia			302	1208
10	Dorcas			302	1208
	Total	5	5	2605	9236



One of the Male Halls of Residence



One of the Female Halls of Residence

13. Covenant University Guest House

This caters for the guests of the University who come in from time to time for meetings. The facility boasts of 6 double executive rooms, 10 mini suites and 64 standard rooms. All the executive rooms are laid ensuite with posh rugs and toilet, air-conditioners, and equipped with plasma television sets that provide 24-hour satellite cable service. The mini suites all have a living room attached. The guest house also has two conference rooms. One of the conference rooms can accommodate 300 guests while the other can accommodate 50 persons for conferences, seminars and symposia. The living room in the mini suites are provided with full upholstery easy settees with a kitchenette each to go with it.



Covenant University Guest House

14. Cafeteria

There are two strategically located Cafeterias on the Covenant University Campus. Cafeteria 1 is centrally situated in the midst of the ten Halls of Residence. It has a capacity for 2,500 students. There are five restaurant outlets in the Cafeteria, providing a variety of menu to meet the different tastes of their student clientele.

Cafeteria 2 is an ultra-modern edifice located in the academic area of the campus. It has a capacity for about 1,540 diners and has three dining halls, seven service points and a staff canteen situated on the top floor. Purchases in the cafeteria can be done with the use of cash or by cashless transaction with POS machines.



Covenant University Cafeteria 2

15. Strategic Business Unit (SBU)

Some of the products from the Strategic Business Unit include the following:

Hebron Drinks

Hebron Drinks produces and packages products such as Hebron sachet water, Hebron table water (50 cL, 75 cL, 1.5L), apple drink, orange drink and communion drink. The products are certified by NAFDAC and SON.



Hebron Water



Covenant Bread



Hebron Drinks

16. Sports Complex

Covenant University recognizes the value of a sound body through worthwhile sporting and recreational activities. This represents the body component of the University's custom-built Total Man Concept (TMC). The University maintains a well-rounded programme of sporting and athletic activities under the supervision of experienced coaches. The administration of sports in the University is vested in the Sports Council. The Council organizes intramural, competitive and recreational sporting activities for students; conducts TMC physical fitness jogging and aerobic exercises and organizes sports lectures and seminars. Competitions among the Halls of Residence and Colleges are encouraged. Friendly competitions with other Universities are also encouraged.



Covenant University Coaches

The Sports Complex is located at the left side of the main entrance to the University. It provides for students and staff the following facilities, some of which are located around the Halls of Residence:

Stadium Complex

S/N	Facility	Quantity
1.	FIFA-Standard Soccer Pitch with Athletics Tracks	1
2.	Basketball Courts Standard (Outdoor)	2
3.	Hockey Pitch (WHF Standard)	1
4.	Tennis Courts (ITF Standard)	3
5.	Volleyball Courts (FIVB Standard)	2
6.	Swimming Pool (Semi-Olympic Size)	1
7.	Handball Courts – earmarked for construction	2

Hall of Residence Sports Centre

S/N	Facility	Quantity
1.	FIFA-Standard Soccer Pitch	1
2.	Basketball Courts Standard (Outdoor)	2
3.	Handball Courts (IHF Standard)	2
4.	Tennis Courts (ITF Standard)	2
5.	Volleyball Courts (FIVB Standard)	3
6.	Badminton Courts (Outdoor)	2
7.	Badminton Courts (indoor)	Cafeteria 1
8.	Table Tennis & Board Games (indoor)	Cafeteria 1

University teams are available in the following sports and games:

- ⌞ Football (male and female)
- ⌞ Basketball (male and female)

- ⌞ Volleyball (male and female)
- ⌞ Handball (male and female)
- ⌞ Athletics: Track and Field (Male and female)
- ⌞ Cricket
- ⌞ Badminton (male and female)
- ⌞ Tennis (male and female)
- ⌞ Table Tennis (male and female)
- ⌞ Chess (male and female)
- ⌞ Scrabble (male and female)



Interested students are encouraged to join any of these University teams where their talents will be nurtured and developed. There is also the Red Cross Society in the University.

There is the compulsory physical fitness jogging exercise for every student, therefore students are required to have sporting wear such as t-shirts, track suit or shorts and canvas shoes. However, exemptions are granted to students with pronounced health challenges, upon presentation of medical proofs exempting them from rigorous activities. The University Health Centre must also have a record of such health challenges during registration.

Indoor Games

Facilities are also provided within both male and female halls for indoor games such as Chess, Scrabble, Monopoly, Table tennis, Drafts and Ayo.

Rules Guiding the Use of Indoor Games

- z The games materials shall be kept in the custody of the Hall Officers.
- z Under no condition should any of the games materials be removed from the hall of residence to which it belongs.
- z There shall be a register in the hall office for signing. Any student collecting any games material must drop his/her identity card.
- z No student is permitted to hold on to a particular game material for more than 2 hours.
- z None of the game materials should, under any condition, be with any student overnight.
- z Misplacement and damage of any of the games items will attract these penalties:
 Loss of games material: immediate replacement of games material or payment of cost of replacement.
 Damage of games materials: repairable items will attract 50% of replacement cost.
 Damage of games materials beyond repair will attract payment or surcharge of the total cost of replacement.
- z Time for collection of games items

Monday - Friday: 3pm - 8pm
 Saturday: 10am - 8pm
 Sunday: 2pm - 8pm

The above timing does not suffice when there is any special University assembly.

17. Health Centre

All students, upon admission into the University, are required to register at the University Health Centre. Registration is **mandatory** for all fresh students upon entry into the University. This is to help identify those who would require immediate medical attention, including persons with cases of hypertension, heart diseases, sickle cell anaemia, bronchial asthma, etc., who may need frequent, urgent treatment at the Health centre or special consideration.

Students are encouraged to be detailed and truthful in completing the medical registration form. Those receiving specialist care or who are on special medication should inform the University Health personnel in order to facilitate follow-up visits to such Specialists. During medical registration, students are expected to submit two passport photographs and evidence of payment of the medical examination fee. Each student is issued a Patient Reference Card with his/her medical number and photograph on it. Students are encouraged to present the registration card on each visit to facilitate prompt medical attention. The University Health Centre has well qualified, experienced and God-fearing medical personnel and appropriate medical paraphernalia to cater for students' health needs.

Health Centre Annex

This is presently located at Paul Hall of Residence. Students are expected to go there first to make any medical complaints including emergencies, which would be attended to by the Doctor before being forwarded to the Health Centre where applicable. Each student is expected to present his/her ID card and Hospital registration card for proper identification. This is to ensure that every student receives proper medical attention and due documentation.

Referrals

The Health Centre refers students out for medical attention when the facilities or manpower required for their treatment are not available at the Health Centre. Such referrals are based on the Doctor's assessment and not on students' preferences. Students are discouraged from seeking medical exeats on flimsy and frivolous grounds.

Medical Reports

The Health Centre issues medical reports or “Excuse Duty Certificates” on request, to students who miss lectures, examinations and other University activities on health grounds. The Health Centre will not issue medical reports to students who by-pass it to receive medical attention elsewhere.

Early Presentation and Compliance

Students are admonished to present themselves at the Health Centre early in the course of illness and avoid self medication. They are also encouraged to adhere strictly to prescriptions and instructions from the Health Centre. This will help reduce the cost of health care delivery occasioned by the use of more expensive second and third line drugs due to the abuse of the first- line drugs. A student who is unable to report at the Health Centre should intimate another student to report to the Hall Staff who shall arrange for the Medical Shuttle immediately. The mobile phone number of the Medical Shuttle Pilot is **07045298266**. Students suffering from infectious or contagious diseases shall be required to take a leave from the University during the time of the sickness.

Covenant University is committed to combining the prayer of faith and medicine as the best means of regaining and maintaining health. The University therefore reserves the right to know the health status of each student from time to time. This shall be through the conduct of tests and medical examinations that will facilitate this knowledge.

Medical or Psychological Evaluation

A student may be directed to participate in a medical and/or psychological evaluation whenever the behaviour of the student appears to pose a serious threat to the health and safety of such a student or others.

18. Other Infrastructural Support

These include the campus water works, comprising large overhead tanks, underground reservoirs, a water treatment plant, a central sewage treatment plant and about ten 500 KVA mainly CAT generators which supplement the public Power Holding Corporation of Nigeria (PHCN) power supply. The campus has tarred roads and a concrete drainage system. Covenant University is an award-winning University in infrastructural development.



Covenant University Health Centre



Covenant University Medical Shuttle

CHAPTER THREE STUDENTS' SUPPORT SERVICES

1. Students' Orientation Programme

This shall be organized at the beginning of every session. It is a programme wherein students are taken through the culture, practices, Philosophy and Vision of Covenant University. It is compulsory for all the students of the institution.

2. General Oversight of Halls of Residence

The Student Affairs Department handles the allocation of students into the Halls of Residence. Each Hall has Hall Officers and Assistants who provide guidance to the students. The Hall allocation process takes into cognizance the following:

- ⌘ The courses offered by students assigned to specific halls, wings, floors and rooms.
- ⌘ The character and Core Value alignment of each student in order to forestall the pairing of students with conflicting character.
- ⌘ The University's drive for good peer mentorship and academic advising.

3. Quality Control

The Quality Control Unit is responsible for approving or rejecting all consumables produced, processed or packaged for distribution on campus. The activities of the team centres on environmental inspection, quality control in food, drugs meat and dairy products, healthcare, waste control and management.

4. Buttery/Salon Services

The University has put in place affordable buttry services in each of the Halls of Residence and the College buildings. These services are to provide the students with their daily needs. In addition to these, barbing and hair-dressing salons are also operational in the Halls of Residence.

5. University Bookstore

The Covenant University Bookstore is supplied with the latest professional, academic, and spiritual texts for sale to the University

Community and visitors at moderate prices.

6. Telephone Services

Telephone services are available in the Halls of Residence and the College Buildings.

7. Photocopying

Photocopiers are available in the College Buildings, Bookstore and Centre for Learning Resources for students' photocopying needs.

8. Postal Agency

The University provides postal services to serve all the students and staff of Covenant University. Postage stamps and other postal services are available at the Agency. Students' letters and correspondences are usually distributed to them.



CHAPTER FOUR STUDENT LEADERSHIP

1. Student Council

The students' body shall be represented by a multi-level structure spanning their academic and residency life. Membership of the Student Council will be subject to Godly character (no member should have any disciplinary action against him/her) and a minimum CGPA of 3.50. At the apex of the Student Representative Council is a 37-man Executive Council:

- (a) Chairman
- (b) Vice-Chairmen (Male & Female)
- (c) General Secretary
- (d) Financial Secretary
- (e) Public Relations Officer
- (f) Press Secretary
- (g) Welfare Secretary (Male & Female)
- (h) Community Development Coordinators (Male & Female)
- (i) Work-Study Officers (Male & Female)
- (j) Sport Coordinators (Male & Female)
- (k) Student Chaplain (Male)
- (l) Assistant Student Chaplain (Male)
- (m) Student Chaplain (Female)
- (n) Assistant Student Chaplain (Female)
- (o) College Representatives (one from each of the two Colleges)
- (p) School Representatives (one from each of the six Schools)
- (q) Hall Representatives (one from each of the ten Halls)

They shall represent the students in all matters. Covenant University Students are not represented on union basis. Offices shall be filled by consultation and spiritual search. Election into any of the offices is of grace and their duties are well spelt out in the instrument setting them up.

Functions of the Student Council

- (a) Bridging the gap between the University Management and the students.

- (b) Monitoring the enforcement of University rules and regulations.
 - (c) Encouraging creative initiatives and creating a campus public opinion system through which healthy students' views are expressed.
- To help in the discharge of their responsibilities, a Leadership Advance Programme is usually put in place for the training of the Student Leadership and identifying with their challenges with the aim of proffering appropriate solutions.

2. Student Consultative Assembly (SCA)

The mission of the Student Consultative Assembly is to provide more opportunities for students to express themselves as leaders. The Assembly will further drive discipline and stability and enhance positive influence over students. The SCA will ensure better information flow to the student body as well as improve the administrative structure of student leadership in Covenant University. Ultimately, the SCA will provide a pool of tested students for subsequent administration of the Student Council.

Membership of the Student Consultative Assembly

Membership of the Student Consultative Assembly will be subject to Godly character and a minimum CGPA of 3.50. The membership of the Student Consultative Assembly shall include:

Student Council Members

Chaplaincy Representation

- (a) Heads of service units
- (b) Hall chaplains
- (c) Wing chaplains
- (d) Floor chaplains
- (e) Course chaplains

Academic & Social Representation

- (a) Heads of approved academic associations
- (b) Course representatives
- (c) Heads of approved social associations

Residency Representation

- (a) Wing representatives
- (b) Floor representatives

The Student Consultative Assembly shall be presided over by the Vice-Chairman (Male) of the Student Council. The Clerk shall be elected by members to take charge of secretarial responsibilities. Resolutions and recommendations from the Student Consultative Assembly shall be passed through the Student Council to the Dean of Students. Meetings shall be held bi-monthly at specified times and two thirds of members shall form a quorum at meetings. Members will not serve for more than two academic sessions. A meeting of the University Management with the Student Consultative Assembly shall be held once a Semester.

Functions of the Student Consultative Assembly

- (a) To discuss academic and welfare matters of interest to students and make recommendations to the Student Council for the attention of the University Management.
- (b) To further propagate the Vision and Mission of Covenant University and recommend reviews of the Student Handbook.
- (c) To serve as an intelligence arm of the student body, providing information on the activities of students who are not Core Value compliant.
- (D) To take disciplinary cases involving lateness to University assemblies and academic lectures, dress code violation, violation of the great silence rule, violation of interactive time and mode, squatting, environmental sanitation and illegal sales in the Halls of Residence and recommend penalties as stated in the Student Handbook.

3. Student Associations

It is the policy of the University to encourage students who desire to organize themselves into associations that contribute to the academic and social life of the students. Covenant University is committed to creating opportunities for students to express themselves in and outside of the classroom. The Faculty/ Staff advisers will provide valuable resources for registered associations. The Student Activities Unit shall serve as a link between a registered association and the Student Affairs

Requirements for becoming a Registered Student Association

Any group of students coming together to form an association must submit the following to the Dean, Student Affairs:

- (a) Two copies of the proposed constitution and by-laws.
- (b) Names, matriculation numbers, and departmental addresses of the officers. Such officers' CGPA should not be less than 3.50 and they must be of good christian character.
- (c) Signatures of full-time, senior academics, administrative or technical staff of the University who agree to serve as Advisers/Patrons to the association and who must have been cleared by the Management.
- (d) Certification by the Adviser/Patron that at least twenty students will form the nucleus of the association.
- (e) Statement of purpose and proposed programme of activities as they relate to the expected contributions to the academic, cultural, social or recreational life of the students.
- (f) Affiliations, if any, to any outside association.

Registration and Re-registration Procedures

All associations are to be registered at the commencement of a new session. No unregistered students' association would be allowed to operate within the University and such operations shall be sanctioned accordingly. Such sanctions will include but are not limited to, the proscription of the association, suspension of the student(s) officials involved as may be determined by the Student Disciplinary Committee (SDC). Associations must complete all the steps in the annual registration process to be considered as or to maintain their status as registered student associations. All registered associations shall adhere to all University policies and regulations as published in the student handbook and student association manual that may be reviewed from time to time.

Steps for Annual Registration

- (a) Every registered student association must re-register with the Student Affairs Department at the beginning of every new session

- (b) Existing associations must submit a copy of their reviewed documents, containing vital information on its members as noted in the registration requirement.
- © Existing associations must be able to give valuable account of its previous year's achievements, i.e. success and impacts.
- (d) Associations must submit a copy of their reviewed by-laws or constitutions.
- (e) Failure to re-register on or before the third week of the Alpha Semester will result in the association's loss of privileges until the next annual re-registration period.

Deregistration of an Association

The University does not encourage or recognize any student association which discriminates on account of race or sex. For this reason, tribal and ethnic student associations are not encouraged or given any recognition by the University. The University has the right to deregister any association. An association found responsible for a major infraction of University policies may be placed on probation or have its registration revoked by the University. In addition, student associations may be dissolved at the request of the association itself or by a decision of the Dean, Student Affairs, when the association fails to register for two consecutive academic sessions, or for any violation of University regulations governing student associations.

4. Community Development

(a) Community Development Impact Initiative

The University engages in community development initiatives to impact the immediate environment with the virtues and values of Covenant University. All students are expected to participate in these initiatives.

(b) Project 1 Million Souls

Project 1 Million Souls is a Student Council initiative which engages in outreach programmes to orphanages, remand homes, hospitals and prison houses, etc.



Project 1 Million Souls



Community Development Service

CHAPTER FIVE STUDENT ACADEMIC INFORMATION



1. Definition of a Student

A student in Covenant University is anyone who has been duly registered, having met all the requirements for admission to a programme of choice in the University and is actually involved in all academic and non-curricular activities on campus.

Such a person must be duly matriculated and resident on campus, except otherwise declared by termination/cessation of studentship or official policy declaration by Management, sequel to imposed penalty as contained in the Student Handbook.

If in the course of the semester or session a student is suspended, such a student shall lose all the rights of studentship during the period of suspension.

Again, if a parent indicates an intention to withdraw his or her ward from the University, such a student will be so allowed.

2. Admission Policy

The undergraduate programmes of the University are focused on

raising a new generation of leaders equipped in their total personality to positively influence their community and restore hope to the citizens of their nations and to mankind. Assessment of academic potentials is not the only basis for a candidate's admissibility. As a Christian Mission University, intending students of the University must be God-fearing. Prospective students are expected to demonstrate in their conducts the Core Values of the University.

3. Undergraduate Admission Requirements

The minimum entry requirement for undergraduate programmes in Covenant University is the possession of credit level passes in 5 subjects at the Ordinary Level examination of WAEC/NECO/NABTEB. The subjects must include English Language, Mathematics and one relevant Science Subject selected from the following group (Biology, Health/General Science, Agricultural Science, Physics, and Chemistry).

These must have been obtained at not more than two sittings. There are other requirements that may be specific to a College and/or a Programme.

In addition to the above, candidates must fulfill the statutory requirement of sitting for the UTME examination of the Joint Admissions and Matriculations Board (JAMB) in the year they intend to apply for admission. It is mandatory for applicants to attain the prescribed cut-off mark in the UTME examination.

Applicants must also undergo the post-UTME screening exercise conducted by the University, i.e., the Covenant University Scholarstic Aptitude Screening (CUSAS).

4. International Admissions

An international student in Covenant University is defined as any intending student applying to the University for consideration for admission who is not a citizen of Nigeria, or a Nigerian who will be attending the University from a foreign land. To be eligible for consideration, applicants must fulfill the following requirements:

- ❖ Obtaining, completion and return of the admission application form.
- ❖ Submission of relevant results/certificates, and satisfying the minimum academic entry requirements.

- ⌚ Submission of a letter of reference from a Pastor/Imam/Priest.
- ⌚ Attainment of the prescribed cut-off mark in the UTME examination as well as the post-UTME screening exercise conducted by the University.

Application forms for International Applicants can be completed online at www.covenantuniversity.edu.ng at the prescribed fee. Payment can be made through money order in favour of Covenant University.

5. Course-Unit System

Covenant University runs the Course-Unit System, meaning that courses are quantified in units. Courses are run on semester basis. Each academic session is divided into three semesters, namely Alpha Semester, Omega Semester and Third Semester. The Alpha and Omega semesters consist of 14 teaching weeks and two weeks of examination while the Third Semester (Summer Semester) consists of 9 weeks for students who need to participate.

Status of a Course

A course is classified into three categories as follows:

- ⌚ **Core or Compulsory courses** are courses that must be taken unconditionally and passed.
- ⌚ **Required courses** are those courses registered for at the department and must be passed.
- ⌚ **Optional or Elective courses** include those courses that may be taken to make up the minimum number of credits to be passed in order to graduate.

Grading System

Each course has three grading components. These include:

- ⌚ Percentage score grade.
- ⌚ Letter grade.
- ⌚ Grade point.

See below the tabular picture of these grading components.

PERCENTAGE SCORE	LETTER GRADE	POINT GRADE
70 – 100	A	5
60 – 69	B	4
50 – 59	C	3
45 – 49	D	2
0 – 44	F	0

Good Standing Classification

In Covenant University a student is considered to be in Good Standing or Not in Good Standing based on his/her Cumulative Grade Point Average (CGPA). Any student whose Cumulative Grade Point Average (CGPA) is below 1.0 at the end of an academic session is adjudged not to be in Good Standing and shall be required to withdraw from further academic pursuit in the University.

Graduating Result Classification

Classification of Degree is based on Cumulative Grade Point Average (CGPA). Covenant University offers only Honours degrees. The result is classified into four main classes (*First Class Honours*; *Second Class Honours (Upper Division)*; *Second Class Honours (Lower Division)*; *Third Class Honours* as specified in the Table below. This in effect means that the Pass Degree is not entertained at Covenant University. Students who cannot meet the minimum standard prescribed for graduation are advised to withdraw from the University.

S/N	LETTER GRADE	CUMULATIVE GRADE POINT AVERAGE
1.	FIRST CLASS HONOURS	4.50 – 5.00
2.	SECOND CLASS HONOURS (UPPER DIVISION)	3.50 – 4.49
3.	SECOND CLASS HONOURS (LOWER DIVISION)	2.40 – 3.49
4.	THIRD CLASS HONOURS	1.50 – 2.39

Special Graduation Requirement

For any student to be adjudged qualified to be certificated by Covenant University as her graduate, he/she is expected to have successfully gone through the Towards A Total Graduate (TTG) Course

which is specially designed as a consolidated approach towards raising a new generation of leaders equipped in their total personality to positively influence their community and restore hope to the citizens of their nations and to mankind in general. This course shall partly examine and provide teachings and counsel on the character status for Covenant University Students. There shall be lecture component for this programme as well as appropriate examinations/tests to validate levels of comprehension in the course and the character disposition of the intending graduate. Attendance at all lectures and examinations/test is compulsory for graduating students. Students who fail the TTG Programme shall not be deemed to have graduated until the failure is remedied.

Award of Covenant University Degree

Covenant University has the right to refuse the award of its Degree to any student who has exhibited gross acts of misbehaviour in the University. The award of the University's Degree is subject to both good academic and behavioural performance of the student throughout his/her studentship. A graduate of Covenant University must therefore be found worthy in character and learning.

6. Regulations on Students' Examinations

This section presents the regulations governing all examinations in the University. This is to avoid those pitfalls that have tended to erode the public's confidence in University Degrees. Students are admonished to study well, attend lectures and cultivate the habit of personal reading and studying. All students should observe the regulations, as ignorance of them shall not be entertained.



Covenant University Students during Examinations

Admission to Examinations

Only students who have been duly admitted, registered and matriculated with signed Student Code of Honour and payment of the required fees will be allowed to take examinations, subject to the clauses below:

- ı All such students must have a minimum of 75% physical attendance in the courses selected, before being allowed to take their examinations. Each lecturer keeps a class attendance register for courses taught. Any student that fails to meet the 75% lecture attendance in any course, would be deemed to have failed the course.
- ı Students who are serving any disciplinary action will not be allowed to retake any examination already written during the course of serving such penalties, except as decided at the discretion of University Management. Such examinations will be carried over to the next academic session by such students.

Use of Assigned Seats by Students

The invigilators shall assign seats to candidates. A candidate shall neither choose a seat for himself/herself, nor refuse a seat assigned to him/her by the Invigilator.

Dress Code during Examinations

Students must comply with the dress code regulations during examinations, including hanging of their current identity cards.

Punctuality during Examinations

Students are expected to report at the Examination Hall at least 30 minutes before the commencement of the examination. Students who report late to the examination hall may be admitted at the discretion of the Chief Invigilator, but no student shall be admitted 30 minutes after the commencement of the examination.

Visiting the Conveniences during Examinations

No student is allowed to leave the examination hall with the intention of returning, except to visit the conveniences. An appropriate examination attendant will accompany such a student.

Unauthorised Communication during Examination

Students must maintain utmost silence during examinations. No student is allowed to communicate with any other student during examinations. Students who need clarification are advised to raise their hands to draw the attention of the Invigilator.

Personal Requirements

Students are expected to go into examination halls with their biros, erasers, rulers, pencils and any other materials that are permitted. No borrowing of any material is allowed during examinations. Students are not allowed to bring any papers, books or bags into the examination hall. However, where a particular course requires the use of tables, graphs, etc., the University shall supply these during examinations. Also, scientific calculators, organisers, etc., are not allowed during examinations unless specifically permitted by course lecturers. Students are advised to search themselves before entering the examination halls.

Use of Wrong Matriculation Number

It is unlawful to sign in a wrong matriculation number, hence it is important for students to memorise their matriculation numbers.

Use of Scrap Paper

The use of scrap paper is not permitted in the examination hall. Students are advised to do rough examination work in their answer book. Similarly, no rough work is permitted on the question paper, the desk, the student's palm, handkerchief or anywhere else.

Legible and Neat Writing

Students are advised to write neatly and legibly.

Filling of Examination Answer Booklets

Students are advised to ensure that the necessary documentation and instructions are followed before submitting their answer scripts to the Invigilator.

Possession of Used or Unused Scripts

Students are not allowed to take away any used or unused scripts from the examination hall.

Submission of Examination Scripts

No Student is allowed to leave the examination hall without handing over the examination script to the Invigilator. On handing over the script, the student must ensure that he/she signs out on the attendance register. However, students are not permitted to leave the examination hall without the permission of the Invigilator, who may wish to reconcile the number of scripts with the number of students present in the hall.



Covenant University Students during Examinations

7. Processing of Visa & Sitting for Professional Examination

No student would be given permission to go out of campus to process his/her visa or attend any professional examination during the Mid-Semester or end-of-semester examinations.

While not against students' participation in professional examinations, the University may not be directly involved in students' participation.

Students are to note that all academic activities have priority over and above any professional examination/programme. Thus, students are strongly advised to schedule their professional examination/programme during vacation periods. However, where students are interested in any of the professional programmes like coaching and sitting for its examinations, they should ensure that the timing does not conflict with their basic academic activities.

The University would not organise any make-up examination/test for students who miss their examinations as a result of external

examination/programme.

Since the academic curriculum remains the major focus of the University, permissions to attend to issues that may arise on the platform of meeting the requirement of professional examinations, which may come in the course of the academic session, can only be granted by the Management of the University.



Covenant University Distinguished Professor with Students

CHAPTER SIX STUDENT CONDUCT

A high standard of personal discipline and integrity is expected of every student. Covenant University regards all acts of un-ethical, immoral, dishonest or destructive behaviour as well as violations of University regulations, as serious offences. It is the responsibility of each student to know these regulations. All members of the Covenant University community are to obey the laws of the nation and to embrace the demands of mutual co-existence with their neighbours.

1. Chaplaincy

(a) Chapel Attendance Regulations

(i) Chapel attendance is mandatory for all students. All students are expected to maintain decorum during Chapel services.

(ii) The Tuesday and Thursday services start from 8.00 am - 9.30 am on level basis or as may be arranged by the University Chaplaincy from time to time. Other Chapel services hold as directed by the University Management.

(iii) Students are expected to be on their seats at least fifteen minutes prior to the beginning of the service.

(iv) Provisions are made for the signing of attendance in the Chapel.

(V) Excuses from Chapel Service require a permission from the office of the Dean, Student Affairs. In addition, class trips, college/departmental-sponsored activities and emergency cases are excusable absences. Also, students with health challenges who are unable to attend any University general assembly are expected to report to the Hall staff and proceed to the University Health Centre for medical attention.

(vi) Dress code must be strictly observed.

(vii) No distraction of any kind shall be tolerated. Movements in and out of the Chapel and along the walkway during services are not allowed.

(viii) All students must obey and take instructions from Chapel officials.

(ix) Students must attend Chapel services with their Bibles and writing materials.

(x) Loitering of students around the University Chapel, Faith Tabernacle, Halls of Residence, Cafeteria 1 or II in the course of any assembly is strictly prohibited.

2. Residency



Halls of Residence

The residence life of students is a communal life where a student's moral character and conduct can be moulded. The residency policy is to enhance peaceful coexistence amongst the students and facilitate good administration in the Halls of Residence.

(a) Resumption and Closure

Students are expected to resume and vacate the campus as publicized by the University Management. Any student who refuses to resume on the set date of resumption, except for cases of ill health and other mitigating circumstances, which must have been duly reported to the Dean, Student Affairs prior to resumption, shall be liable for violating the Responsibility Core Value.

(b) Eligibility for Accommodation

No student shall be granted accommodation unless he or she has completed the residency agreement forms, paid all required fees and been properly registered as a student of the University. It is the Dean,

Student Affairs or his representative who assigns accommodation to students.

(c) Change of Hall/Room

A student shall not transfer from one room or Hall to another without the prior authorization of the Dean, Student Affairs.

(d) Transfer or Sale of Rooms

The right of a student to occupy a hall/room is non-transferable or sellable.

(e) Guidelines for Peaceful Residence

(i) A student who accepts residence in the hall also accepts to abide by all the rules of residence.

(ii) There shall be the **Great Silence (*Magna Silencio*)** in the Halls of Residence from 12 midnight to 5.00 am. During that period, students are expected to be in their rooms and not to engage in any activity that may disturb or distract other students.

(iii) The light in all rooms is expected to be put off from 12.30 am. However, students are allowed to use their reading lamps for their private study.

(iv) No student shall duplicate, loan, or transfer possession of any room key.

(v) Pets and all kinds of animals are prohibited in the University.

(vi) Quarrelling and fighting are absolutely forbidden in the Hall, and in any other part of the campus.

(vii) No student should engage in commercial activities/solicitation without clearance from the Dean of Students.

(viii) Students are strictly warned from jumping or flying over the reception desk.

(ix) No person shall create a safety or health hazard within and around any residential Hall. Examples of prohibited behaviour include opening outside doors, unlocking lounge windows, using windows or balconies to enter and exit building, using unauthorized doors for entering or leaving the buildings, accumulating excessive garbage or filth, changing electrical wiring, throwing, pushing objects off windows or balconies, sitting or playing on the railings.

(f) Squatting

“Squatting” is the act of a student harbouring another student or 'visitor', or being harboured in a room that has not been officially allocated to him/her. It is an offence to squat within the Hall or across the Halls.

(g) Exit Procedures During Vacation

(i) All students are expected to remove their luggage from their rooms in the Halls of Residence during vacations.

(ii) Students on vacation must submit all keys to the main door and wardrobes of their rooms to the Hall Officials.

(iii) All students are expected to vacate the Halls of Residence not later than 4.00 pm on the vacation date except a formal application has been made and due approval given by the Dean, Student Affairs. Inventory and verification of the University's properties will be undertaken by the Hall Officials.

(h) Staying in the Halls of Residence During Vacations

(i) A student who wishes to stay in the Hall during vacation shall apply in writing to the Dean, Student Affairs at least two weeks before the vacation begins.

(ii) A student whose application to stay in a Hall during vacation is approved, shall pay an appropriate fee before being granted access into the Hall.

(iii) A student permitted to stay in a Hall during vacation can only be accommodated in the Hall assigned to him/her for the period.

(iv) Students permitted to stay in the Halls during vacations must vacate the Halls latest by 4 pm on the day before official resumption for the semester or any other day so specified.

(v) All students permitted to stay in the Halls of Residence during breaks or vacations must abide by the subsisting rules in the Halls of Residence.

(vi) Students who stay in a Hall of Residence without due authorization are considered unauthorized occupants.

(i) Spiritual Harmony

No instrument, document, property or substance of any form, connoting or purporting to be used for any unauthorized religious practice or activity, is allowed in the University.

(j) Hall of Residence Functions

(i) The University acknowledges the students' need for social functions and interaction apart from the University events. However, everything must be done within the acceptable boundaries of decency and purity.

(ii) Before such social functions are held in the Halls of Residence, permission should be obtained from the Dean, Student Affairs through the Hall Officer, at least 48 hours before the commencement of the events.

(iii) No social function shall be permitted within the Halls of Residence. Any student or association wishing to organize any social function should forward an application for such an event to the Dean, Student Affairs at least two weeks before the date of the event. Where such an application is successful, the University shall not permit any such function around the residency beyond 9.00 p.m.

(iv) Those involved in organising the function must ensure that the venue is cleaned up immediately after use.

(k) Exeat

(i) Exeats are given to students as necessary. There are three types of exeat: Canaanland exeat, day exeat and home exeat. Canaanland exeats are given to students by their Hall Officers on request while the day and home exeats are given on application to the Dean, Student Affairs through the Hall Officers. Applications for day and home exeats are only granted by the Dean or Sub-Dean, subject to parental confirmation. No student is allowed to be absent from the Hall of Residence without exeat.

(ii) No student is allowed to visit the Staff Quarters without exeat.

(iii) No student is allowed to extend his/her exeat without due permission from the Dean, Student Affairs or his representative before the expiration of the exeat.

(iv) No student is allowed to be in possession of used exeat.

(v) No student is allowed to transfer to transfer his/her exeat to another student.

(vi) Exeat paper is only to be used on the date of issuance.

(vii) Students are not allowed to leave their Halls of Residence for another Hall to collect exeat paper.

(viii) A student on exeat must sign out at the Hall Office and sign in upon return, after submitting the exeat paper.

(l) Cleaning of Rooms/Halls

(i) Every student shall take responsibility for cleaning his / her room and keeping it tidy. This responsibility shall be shared among all occupants in the room.

(ii) Unwashed materials should not be found in any room, bathrooms, toilets or kitchenettes.

(iii) All dirt and waste papers, etc., should be emptied in the waste paper basket /dust bins provided by the University. This is to ensure easy evacuation by the Campus Keepers.

(iv) All electrical appliances/lights should be switched off when leaving the room.

(v) Every student shall participate in the general cleaning of the Hall environment every Saturday.

(m) Defacing of University Walls

No student shall deface the walls of the University, or Halls/rooms with any posters, bills, writings, drawings, graffiti, etc.

(n) Use of Printers

Students are allowed to use printers for academic purposes on the following conditions:

(i) Such printers must be portable and configured to print documents only.

(ii) Printers with other facilities such as photocopying, scanning, etc., are not allowed.

(iii) Printers shall not be used for commercial purposes.

(o) Use of Mobile Telephones/Communication Equipment

(i) No student is allowed to disturb his/her roommates with radios, cassettes and other musical equipment.

(ii) No student is allowed to possess or use mobile phones or any other gadgets or devices that are capable of placing and receiving calls on campus within or outside the Halls of Residence. **MDA/PDA** devices with sims are not allowed for use in the University.

(iii) No student is allowed to make use of the phones belonging to a

staff or service providers in the Halls of Residence. There are phone centres available within and outside the Halls of Residence.

(iv) The use of data transmission devices and computer systems for committing fraud, slander, libel, harassment or invasion of privacy is prohibited in Covenant University.

(v) No Student is allowed to be in possession of indecent films, pornographic materials and secular music, either stored directly in the computer or listening through the use of the computer, stereo set, radio or any other electronic device. These provisions are also applicable when students are on campus for any University-approved programmes such as Easter Break and the Student Work Experience Programme (SWEP).

(p) Electrical Appliances/Candles

In order to prevent domestic hazards and accidents, the use of electrical appliances such as electric boiling rings, shavers, driers, cookers, toasters, grillers, electric beds, mattresses, or blankets, etc., is not permitted in the Halls of Residence. However, students are allowed to use electric kettles for water boiling purposes; such kettles must be the types that can automatically switch off. The use of lighted candles, kerosene lamps or any naked light is prohibited.

(Q) Cooking in the Halls of Residence

No student is allowed to cook in the Halls of Residence. Students are to purchase their meals from the University Cafeteria.

(r) Students of Opposite Sex

Students of the opposite sex **must not** go beyond the Hall reception desk. Female students are not allowed into the rooms in the male Halls of Residence and vice versa.

(s) Overnight Visit

No student is allowed to accommodate any male or female visitor/guest, or any student of the opposite sex in his/her room overnight.

(t) Hall of Residence Attendance Register

(i) All students are expected to be present at their respective Halls/rooms at 10:00 p.m daily to sign the roll call as supervised by the Hall officials.

(ii) Any Student who is unable to sign the roll call due to ill-health or for any other reason should report to the Hall Officer or through his/her Hall Representatives.

(iii) Signing of the roll call register for other students is strictly prohibited.

(u) Invitations to Students from other Institutions

No student is allowed to invite a student or students of other tertiary institution(s) to the University or Halls of Residence to hold parties or meetings without written permission from the Dean, Students Affairs through the Hall Officer. Nocturnal activities are prohibited in the University.

(v) Loss of Personal Property

It is the responsibility of each student to take care of his/her personal property, as the University Management will not accept any responsibility for any loss of property in the Halls of Residence. Students are advised to register their valuable assets (e.g computers, electronic gadgets) in the Asset Registration Book in the Halls of Residence. Amounts of money more than ₦5, 000 should be deposited in the banks.

(w) Sexual Immorality

(i) Anything that connotes sexual object in whatever form is prohibited in the University.

(ii) No student is permitted to walk naked in the Halls of Residence or in the University environment.

(iii) Public display, possession and viewing of pornographic films and photographs is strictly prohibited in the Halls of Residence, within the University and outside the University environment.

(iv) Any act of lesbianism or homosexuality is strictly prohibited in the Halls of Residence, within the University and outside the University environment.

(v) No student is permitted to indulge in premarital sex and any act of sexual immorality within the University and outside the University environment.

(X) Gossiping and Backbiting

Acts of gossiping or backbiting are forbidden in Covenant University.

(y) Hall Management

The Dean, Student Affairs, has oversight responsibilities over the Halls of Residence. Periodic visits and search could be carried out alongside accredited staff of the University to enforce the Hall Rules and Regulations.

(i) Hall Representatives

Every Hall has a Hall Representative who informs the Hall Officials of developments in the Hall, enforces rules, maintains discipline, prepares occupants for sports competitions, dinners, quizzes, drama, etc. There are Wing and Floor Representatives who complement their functions.

(ii) Hall Officers

Every Hall has at least two (2) Hall Officers. They co-ordinate the administrative and welfare needs of the students and enforce discipline. They ensure responsible issuance of exeat permits and monitor strict adherence to exeat terms. They monitor and appraise students' attendance registers in the Halls of Residence and supervise general cleaning up exercises. They are expected to hold regular meetings with the Hall Representatives to pass across relevant information and get feedback.

(iii) Hall Assistants

Every Hall has four (4) Hall Assistants. They assist the Hall Officers to enforce discipline, take inventory of properties, take roll calls, mobilize students to participate in University activities, assemblies and cleaning up exercises and attend to the welfare needs of the students.

Requirements for Residency

Below is a list of the minimum required items that a student may need during his/her stay in the Halls of residence. This suggested list is highly recommended to ensure that the students enjoy a comfortable and stress-free stay in the Halls of Residence. Please keep in mind that storage space for each student is limited. Students must endeavour to bring only items of necessity to avoid congestion in the room.

S/N	Items	Qty
1.	Pillow	1
2.	Pillow Cases	2
3.	Blanket	1
.	Bed Sheet 4'x7'	2
5.	Mosquito Net	1
6.	Set of Plastic Cutlery	1
7.	Plastic Buckets	2
8.	Padlock	1
9.	Torch light & Batteries	1
10.	Hangers	12
11.	School Bag	1
12.	Raincoat or Umbrella	1
13.	Toiletries	varied
14.	Reading Lamp w/ 40Wbulb or fluorescent tube	1
15.	Laptop PC	1
16.	Feeding/Upkeep Allowance	
17.	Writing Materials	

List of Prohibited Items in the Halls of Residence

S/N	Items
1.	Indian hemp
2.	Cigarettes
3.	Hard drugs such as cocaine, heroin and ther illicit drugs
4.	Alcoholic drinks
5.	Lethal weapons / injection
6.	Bottles, knives, fork
7.	Guns or bullets
8.	Knock out of any kind
9.	Kerosene lamp, gas cooker, candles, matches, lighter
10.	Cooking utensils such as hot plates, rice cookers, toasters, micro waves, electric boiling ring, saucepans, blenders
11.	Hair dryers, straighteners
12.	Refrigerators, grillers
13.	Any items meant for sale or business activities.
14.	Raw food items
15.	Jeans, chinos, corduroy and diabolic materials
16.	TV sets
17.	Ungodly musical tapes & CDs
18.	Video machines, tapes, DVD & VDC players
19.	TV card, antennas
20.	SIM card and other phone accessories
21.	Computer game (play station)
22.	Weight or shot put
23.	Condom and contraceptives
24.	Other contrahand items that may be specified or published from time to time

3. Dress Code

The University attaches great importance to modest and decent dressing. Dressing adds value to a person's personality, self-confidence and self-worth. Indeed, "the way you dress is the way you are addressed." Dress code is one of the unique aspects of Covenant University's culture that students must imbibe to make their academic pursuits pleasurable. The dress code regulations subsist during the academic period, 8.00 am - 6.00 pm.

Dress Code for Female Students

- (a) Female students must be corporately dressed during normal lectures, public lectures, special ceremonies, Matriculation, Founder's Day, Convocation and examinations. To be corporately dressed connotes a smart skirt suit, skirt and blouse, or a smart dress with a pair of covered shoes. Casual wear is not allowed during University assemblies.
- (B) All dress and skirt hems must be at least 5 -10 cm (2-4 inches) below the knees.
- (c) Female students may wear decent "native" attire or foreign wear outside lecture and examination halls.
- (d) The wearing of sleeveless native attires or baby sleeves and spaghetti straps without a jacket is strictly prohibited in the lecture rooms and in the University environment.
- (e) Any shirt worn with a waist coot or armless sweater should be properly tucked into the skirt or loose trousers. It should never be left flying under the waist coat/armless sweater. The waist coat/armless sweater must rest on the hip. "Bust coats", terminating just below the bust line are not allowed. However, shirts with frills are allowed.
- (f) Jersey material tops are not allowed for normal lectures and other University assemblies.
- (g) Skirts could be straight, flared or pleated. Pencil skirts and skirts with uneven edges are not allowed. Lacy skirts are better worn to church. None should be tight or body- hugging.
- (H) The wearing of dropping shawls or scarves over dresses or dresses with very tiny singlet-like straps (spaghetti strap) is

strictly prohibited in the Chapel services, lecture and examination halls and in the University environment.

- (i) The wearing of strapless blouses or short blouses that do not cover the hip line is strictly prohibited in the lecture and examination halls and in the University environment.
- (j) The wearing of over-clinging clothing, including body hugs clothing made from stretchy or elastic material such as condom, bandage skirts, leggings and jeggings is strictly prohibited in the lecture and examination halls and in the University environment.
- (k) The wearing of revealing blouses, especially low-cut blouses and the type of blouse that does not fall below the hip line, is strictly prohibited in the lecture and examination halls and in the University environment. The wearing of ordinary transparent dresses is strictly prohibited in the lecture and examination halls.
- (l) The use of face-caps in the lecture rooms, examination halls, University Chapel and in the University environment is strictly prohibited.
- (m) Wearing of bathroom slippers is not allowed in the academic buildings, library and Chapel.
- (n) Female students are advised to wear corporate hairstyles that are decent. Coloured attachments that are different from the student's hair are strictly prohibited in the University.
- (o) Female students may wear trouser suits; however, the jacket must fall below the hip line.
- (p) Earrings and necklaces may be used by female students, provided they are not the bogus and dropping types. The wearing of more than one earring in each ear is strictly prohibited anywhere in the University. Also, painting of nails, attaching artificial long nails are not allowed in and outside the University.
- (q) Wearing of ankle chains and rings on toes is prohibited in the University.
- ® The possession and wearing of jeans or any jeans-like materials of any kind are strictly prohibited in the University.

- (s) Female students are expected to wear corporate shoes to lectures and University assemblies.
- (t) Sports shoes or sneakers may only be worn outside the Chapel, lecture and examination halls.
- (u) Piercing of any part of the body, other than the ear (for earrings), is strictly prohibited. Any piercing done before admission into the University shall be declared during the first registration in the first year.
- (v) Tattooing of any part of the body is prohibited. Any tattoo done before admission into the University shall be declared during the first registration in the first year.
- (w) Skirt slits should not be unnecessarily long and should not expose the knees or any other part of the body.
- (x) Wearing of short trousers of any kind, tights, etc., to the lecture halls, Chapel services, examination halls is strictly prohibited.
- (y) Wearing of boob tubes and camisoles under jackets should be done properly. No part of the chest should be revealed.
- (z) Wearing of tops, shorts or T-shirts with indecent inscriptions and other forms of indecent words is not allowed anywhere in Covenant University and Canaanland.

Dress Code for Male Students

Male students are expected to dress corporately to the lecture halls, examination halls and University assemblies. To be corporately dressed connotes wearing a shirt and necktie, a pair of trousers, with or without a jacket, and a pair of covered shoes. The tie knot must be pulled up to the top button of the dress shirt.

- (A) For national days such as Independence Day, the national dressing code may be observed. Any shirt with indecent inscriptions or any sign with hidden meaning is strictly outlawed.
- (b) Bandless trousers must never be worn without suspenders. Singlets and shorts above the knee are not allowed.
- (c) Folding, holding and pocketing of one's tie along the road, lecture halls, University assemblies, etc., is strictly

prohibited in the University.

- (d) Wearing of a tie with canvas is not allowed in the University environment. Jerry curls and treated hair are strictly prohibited.
- (e) Male students may wear "native" or foreign attire outside lecture and examination halls.
- (f) No male student is allowed to wear scarves, braided hair, earrings and ankle chains in the University.
- (g) Wearing of long-sleeved shirts, without buttoning the sleeves is not allowed.
- (h) Shirt collars should not be left flying while collarless shirts are not allowed.
- (i) Shirts must be properly tucked into the trousers.
- (j) The practice of pulling down one's trousers to the hip line (Sagging) is prohibited.
- (k) Students are advised to have low-cut hair that is combed regularly. Afro-looking or bushy hair style is strictly prohibited. Male students are also expected to be clean-shaven, as keeping of beards is prohibited. In addition, use of clippers should be restricted to the barbing saloon.
- (l) The possession and, or wearing of cordor, chinos, Jeans or Jeans-like materials of any kind is strictly prohibited in the University environment.
- (m) Wearing of slippers, short nickers, tight trousers are strictly prohibited.
- (n) The use of face caps in the lecture halls, examination halls and University Chapel is strictly prohibited, except for sports and other related events.
- (o) Piercing of any part of the body is prohibited. Any piercing done before admission into the University shall be declared during the registration in the first year; failure of which appropriate sanctions shall be applied.
- (p) Tattooing on any part of the body is prohibited. Any tattoo done before admission into the University shall be declared during the registration in the first year.
- (q) Jewelry such as neck chains, hand chains, bracelets finger and toe rings, ankle chains are prohibited for male students.

- (r) Wearing of slippers and sports shoes, tennis shoes, sneakers, or canvas shoes is not allowed in lecture and examination halls.
- (s) Students are advised to avoid cutting wordly hair styles like richo, all back, etc. All male students are also expected to be clean-shaven, as keeping of beards is prohibited. In addition use of clipper should be restricted to the barbing salon.
- (t) Slaching of eyes, wearing of earrings, putting chain on legs are strictly prohibited in and outside campus.

Dress Code for Professional Disciplines

If any dress code is prescribed for female and male students in any College /Department of the University, particularly those in the professional disciplines, all the students involved must strictly adhere to the dress code.

The photographs below are samples of proper and approved dresses in Covenant University.



Male Students



Female Students

4. Examination

Students are admonished not to be involved in any form of examination misconduct as cheating of any kind during examinations is strictly prohibited. Any action by a student, which prejudices the integrity and sanctity of the University examinations, shall be considered to be an examination misconduct, punishable by appropriate disciplinary action. This section summarises what constitutes examination misconduct. Examination misconduct not covered in this section shall be appropriately addressed by the Student Disciplinary Committee.

(a) Impersonation

Entering into an agreement with another person to undertake examination, test, laboratory work or other assignments on behalf of a student.

(b) Plagiarism

Plagiarism is the act of presenting the ideas or works of another as one's own. The acknowledgement of sources of

information is the accepted academic behaviour.

(c) Unorthodox Means

Obtaining by any improper means examination papers and using such materials or distributing to other students.

(d) Falsification of Academic Records for Admission

Falsifying academic records or submitting false credentials and documents for purposes of gaining admission into the University examinations or for any other academic purpose.

(e) False Medical Certificate

Submission of a false medical certificate, or obtaining such a certificate under false pretences for examinations or any other academic purpose.

(f) Re-submission of Used Materials

Submitting an essay, report or assignment to satisfy some, or all of the requirements of a course, when that essay, report or assignment has been previously submitted or is concurrently being submitted for another course.

(g) Disruption and Harassment

Behaving in a manner which infringes the orderly conduct of an examination.

(h) Anti-safety Behaviour

Violation of safety-regulation in the workshop, studio room or laboratory.

(i) Unauthorised Communication

Engaging in any unauthorized communication (oral, written or sign) during examinations.

(j) Influencing/Attempting to Influence an Examination Official

Influencing or attempting to influence any examination official with a view to gaining an advantage in marks. Soliciting marks from the examiners.

(k) Writing on Unauthorised Materials

Writing on any unauthorised paper or material(s) during an examination.

(l) Unauthorised Change of Seating Position

Changing assigned seating position in the examination hall without the permission of the Invigilator.

(m) Possession of Unauthorised Written Materials

Possession of written or photocopies of relevant notes or notes written on any part of the body, clothing, instruments such as set square, slide rules, calculator, etc., or having notes written on chairs, tables, desks or drawing boards during examinations.

(n) Copying from Unauthorised Materials

Copying from any book or note on to any part of clothing, body, table, desk or instruments like set square, slide rule, protractors, calculators etc.

(o) Consulting Recommended Books or Lecture Notes

Consulting lecture notes or recommended textbooks during examinations.

(p) Passing Unauthorised Materials to Others

Passing any unauthorized material to another student during examinations.

(q) Receiving Unauthorised Help from Others During Examinations

Receiving or giving help to another student.

(r) Aiding and Abetting Others to Copy

Aiding and abetting any other student to copy from unauthorized material.

(s) Destruction of Unauthorised Materials

Destruction of any unauthorised note or paper found on a student

during an examination or refusal to hand over same.

(t) Disobeying Examination Instructions

Disobeying instructions from examination officials. This includes writing before the start of examination or after the call for students to stop writing in an examination.

(u) Refusal to Complete Misconduct Form

Refusal to complete examination misconduct form.

(v) Illegal Possession of Examination Materials

Illegal possession of any materials relevant to an examination.

(w) Making Prior Arrangements for Help

Making any prior arrangement to obtain help in connection with the examination question paper.

(x) Smuggling of Answer Scripts

Smuggling, in or out of the examination hall, an unauthorised answer script or continuation sheet or question paper.

(y) Attacking Invigilator(s) or Lecturer(s)

Attacking an invigilator or any examination official in or out of the examination hall or exhibiting an unruly behaviour towards the Invigilator.

(z) Failure to Return Examination Booklets

Failure to return examination booklets after examinations constitutes examination misconduct.

5. General

(a) University General Assemblies

University General Assemblies include the following:

- (i) Sunday Worship Services
- (ii) Chapel Services
- (iii) Public/Inaugural Lectures
- (iv) Variety Night
- (v) Other Special Programmes

These assemblies are mandatory for all students of the University. No student is allowed to remain in the room whenever there is a University General Assembly. Students are expected to be seated at least fifteen (15) minutes before the commencement of any General Assembly. The University does not condone any act of lateness. Students must ensure that they sign attendance, in and out, during any such assemblies.

(b) Counselling Support

Any student who experiences any emotional or social discomfort should feel free to speak with the Chaplain, the Director of the Counselling Centre, Dean, Student Affairs, Hall Mentors, Hall Officers, or any other officer designated to provide spiritual and emotional counselling to students. Every student is expected to relate well with other students and other members of the University Community. Covenant University shall perform its role as 'in-loco-parentis' to students and shall assist students to develop spiritually, academically, emotionally, socially and physically during their studentship in the University. The Faculty Support Programme (FSP) also provides a rich anchor in this respect.

(c) Cultural Ethics

An important aspect of our culture is respect for elders. All Covenant University students are to give due respect and honour to their elders, faculty and staff of the University.

(d) Closing of Doors/Gates

The main gates of the University shall remain closed from 11.00 p.m. to 5.00 a.m. Any student who arrives after the gates have been shut must give satisfactory explanation to the security men on duty before he/she will be allowed on Campus.

The following misconducts are not allowed in the University.

(e) Unruly Behaviour

Disorderly behaviour or acts of indiscipline indicating lack of self-restraint. Offences classified under unruly behaviour are as categorized below:

(i) Driving and Keeping Vehicle on Campus

No student is expected to drive or keep vehicle, personal or commercial, within the University premises/Canaanland without due authorisation.

(ii) Crossing of Lawns/Jumping of Fence

Crossing of lawns and jumping of fence are not allowed.

(iii) Streaking

Being naked or half naked is not allowed.

(iv) Violence of any kind

- ⌘ Fighting Physical attack, resulting in injury or inflicting pain.
- ⌘ Offences against persons. No student shall threaten or abuse any person.
- ⌘ Stalking
No student shall perform any acts that harass, annoy, intimidate or harm another student.
- ⌘ Illegal detention of students is not allowed.

(f) Indecent Behaviour

The identified acts that constitute indecent behaviour are listed below:

- (i) Defecating outside designated areas.
- (ii) Brushing of teeth outside designated areas.
- (iii) Spitting in public places / littering of University premises.
- (iv) Barricading windows with wood.
- (v) Alteration of documents such as exeat paper and attendance sheet.
- (vi) Any other behaviour that may be classified as indecent by the SDC.

(g) Smoking

No smoking of cigarettes of any type is allowed in the University.

(h) Use of Alcohol

The use or possession of alcohol is not permitted within and outside the University.

(i) Use of Hard Drugs

The use or possession of hard drugs such as Indian hemp, cocaine, heroin, cannabis, codeine, etc., is highly prohibited in the University.

(j) Vandalism

Willful or malicious damage or destruction of University or private property.

(k) Disorderly Assembly

Students are forbidden from gathering in a manner that disturbs the tranquility of the University or otherwise brings disgrace or disrepute to the University.

(l) Damage to University property/Unauthorised Transfer

Willful damage or unauthorised transfer of University property is not allowed.

(m) Pilfering

This is the unauthorised and habitual removal of items of seemingly little value belonging to another student.

(n) Stealing

This is the unauthorised removal of property or material that belongs to another person.

(o) Insubordination and Gross Insubordination

Insubordination is the unwillingness to submit to instructions or disrespect for faculty and staff of the University. Gross insubordination is a refusal to submit to official directives as may be given by University officials and constituted authority.

**(p) Secret Cult Matters
Cult-Related Materials**

Cult related materials are defined as follows:

- ¿ Materials that have diabolical connotations. These include bracelets, amulets, talisman, occultic rings,

waist beads, bands, etc.

- ¿ Unconventional clothing materials carrying inexplicable signs and symbols.
- ¿ Signs and emblems of known cults or secret societies /organisations in other Universities/Institutions in Nigeria or elsewhere.
- ¿ Body signs such as incisions, lacerations/cuts, piercing/perforations of parts of the body, strange shaping of beards/hair cut, etc.

Membership and Possession of Cult-Related Materials

It is a grievous offence to belong to a secret cult on or outside campus or engage in any cult-related activity or be in possession of any cult-related item or material.

Undertaking/Renunciation of Membership

All students shall sign an undertaking denouncing or renouncing their membership of any secret cult within or outside the campus.

(q) Double Matriculation

Double matriculation refers to a situation in which a matriculated student retakes a qualifying examination in order to gain admission into another course of study. This is not permitted.

(r) Giving of False Identity/Information

Every student is expected to provide correct and adequate information as and when demanded. Any wrong information or misrepresentation of self for whatever reason with the intent that such information be acted upon as true is not acceptable. Forgery, unauthorised alteration or misuse of any document, record or instrument of identification is prohibited; so also are withholding material information from the University, misrepresenting the truth before a hearing of the University and making false statements to any University official. Students are required to conspicuously carry and present valid University identification at all times.

(s) Display of Identification Cards

Students are required to conspicuously carry and display their valid University Identity Cards by hanging the Cards on their necks for easy identification. Any student reporting a misplacement of identity card shall be made to pay the requisite fee for replacement.

(t) Sexual Harassment

This refers to unwelcome sexual advances, requests for sexual favours or other verbal, visual or physical conduct of a sexual nature, submission to which is made a condition for a person's exercise or enjoyment of any right, privilege either explicitly or implicitly. No student is allowed to sexually harass another student or staff.

(u) Interactive Time and Mode

Interactive time is between 7.00 am and 7.00 pm daily. Students of the opposite sex are also allowed to interact at the Covenant University Chapel between 7.00 pm and 9.00 pm under acceptable conduct and decorum. Violation of interactive mode refers to male and female students kissing or being found in any compromising positions.

(v) Pairing

This refers to students of the opposite sex being together outside the interactive time. Students should note that holding of hands or putting hands on the shoulder of the opposite sex is not permitted.

(w) Overt Sexual Behaviour

Overt sexual behaviour refers to unwelcome acts of sexuality against another student with or without his/her consent.

Criminal Offences

These are acts punishable as offences under existing laws in Nigeria and includes the following:

(a) Fraud/Forgery

This is when a person presents a false statement or document knowing it to be false with the intention that it be acted upon as genuine.

It includes signing a document for an officer of the University or other persons in authority outside the University with the intent of validating the genuineness of such a document, e.g. illegal possession of meal tickets, certificates, bank documents, medical reports, evaluation forms, examination scores, etc.

(b) Internet Fraud/Hi-tech Fraud

This includes hacking into the data base of the University or any other device assigned to other persons or offices within and outside the University.

(c) Use of Fireworks

The possession and use of firearms and fireworks such as knock-outs is prohibited in the University.

(d) Robbery/ Possession of Firearms

This is the use of arms and ammunition to forcefully remove a property that belongs to another person within and outside the University.

(e) Burglary

This is an act of forcefully gaining unauthorised access into a building, offices, rooms, enclosures/closets (e.g. lockers, wardrobes, boxes, safes, cabinet, stores) etc. within and outside the University.

(f) Assault

This is an act of striking, touching or applying force of any kind on another person as defined by the criminal code of Nigeria. The student assaulted is not expected to retaliate but to report such an act to the appropriate authority. Should the assaulted student retaliate, it amounts to fighting, with the attendant penalty.

(g) Murder

This is an act where a person unlawfully kills another or the intentional extermination of another person's life within and outside the University as defined by the Criminal Code of Nigeria.

(h) Membership of Secret Cult

Membership of any secret cult or society is highly prohibited in the University.

(i) Arson

This is where a person wilfully sets fire or attempts to unlawfully set fire to any building, part of a building, fittings, appliances, offices, rooms, vehicles or any part of the University premises.

(j) Rape

This refers to an act of having an unlawful carnal knowledge of a female student without her consent or with her consent if the consent is obtained by force, threat or intimidation.

(k) Protection of University's Property

It is the responsibility of students to protect the University's property such as electrical installations, beds, curtains, wardrobe, door keys, chairs, tables, etc.

(l) Breach of University Peace

Every student is expected to maintain peace and tranquility in the University.

(m) Accreditation of Visitors

(i) All visitors to the students' residential area shall be duly accredited before entry. Visitors are expected to wear the University visitor's cards for easy identification.

(ii) All visitors shall report at the Hall Assistant's desk (the reception). The Hall Assistant shall then send for the student being visited.

(iii) Visitors are not allowed into the Halls of Residence after 6 pm.

(iv) No visitor is permitted to enter any of the rooms in the Halls of Residence.

(v) No student is allowed to accommodate any visitor or any student of the opposite sex in his/her room.

**CHAPTER SEVEN:
THE STUDENT DISCIPLINARY SYSTEM**

The power to discipline students who violate the University's rules and regulations is vested in the Student Disciplinary Committee (SDC). There is also an Investigating Committee within the Student Affairs Department which investigates alleged offences and submits a report to the SDC.

1. Students Disciplinary Committee

(a) Membership

- ¿ Dean, Student Affairs Department
- Chairman
- ¿ Head of Monitoring, Security & Surveillance Unit
- ¿ One representative of the Chaplaincy
- ¿ One senior academic representative of each college
- ¿ A representative of the University legal office
- ¿ Representatives (one male and one female) of the Student Council
- ¿ Representative of the Department of Psychology
- ¿ Representative of the Counselling Unit
- ¿ Representative of the Registrar
- Secretary

The following could be in attendance as necessary.

- ¿ Hall Officers
- ¿ Examination Officer(s)
- ¿ Heads of Departments of affected students
- ¿ Chief Security Officer or his representatives

(b) Terms of Reference

The Terms of Reference of the Committee shall be:

- ¿ To deal with disciplinary cases involving students in line

with the rules and regulations in the Student Handbook and in respect of other policies and directives of the University Management.

- ¿ To make recommendations to the Vice-Chancellor on the nature of offences and the prescribed penalties.
- ¿ To review cases already concluded as may be directed by the University Management or when fresh information that was not available at the time the initial conclusions were reached, is received.

(c) Quorum

For any sitting of the SDC, two-thirds of the members shall form a quorum, including the chairman, representative of the Chaplaincy and representative of the University legal office.

2. Procedures and Penalties

In deciding a case, the SDC shall consider the following:

- ¿ Nature of the offence
- ¿ Gravity of the offence
- ¿ The penalty prescribed for the offence
- ¿ Frequency of the offence in the University
- ¿ Character of the offender (whether similar or other offences had been committed before).
- ¿ Position of the offender among his/her co-offenders.

(a) Filing of Complaints

Complaints may be filed by any student, faculty or staff of the University or visitor to campus against any student(s) or recognised student organisation. One can file a complaint with a staff in the Student Affairs Department or directly to the Dean, Student Affairs for the attention of the SDC. The office of the Dean, Student Affairs will send an invitation to the defaulting student (s), student organisation or staff, indicating the complaint/charge/offence that has been filed. This correspondence requests an investigative meeting and/or hearing with the defaulting student(s) to review the allegations, and evidence.

If a student files a complaint or is accused of violating any aspect of the rules and regulations and an informal resolution is not reached, the

student shall appear before the SDC as a complainant or respondent and personally present any testimony, evidence or witnesses that he/she wishes to be considered in reaching its decision. All parties are expected to comport themselves, present the truth and abide by any restrictions that may be put in place while the matter is pending. The parents are usually informed of the outcome of investigations and penalties after approval by the University Management.

The jurisdiction of the SDC extends to misconducts that take place within or outside the University-owned property; at any University-sponsored event or at any location where the misconduct has a significant impact on the mission and wellbeing of the University.

(b) Procedure for Dispensing Disciplinary Cases

A student who violates any University rule or regulation shall undergo the following procedure:

- ¿ Complete an offence form.
- ¿ If a plea of guilt is entered, the case shall be forwarded for consideration by the SDC.
- ¿ If a plea of innocence is entered by a student, he/she shall be subjected to further interrogation/cross examination by an in-house investigative panel within the Student Affairs Department.
- ¿ When a considerable level of guilt is established, the erring student shall be referred to SDC for determination under a “formal resolution”.

(c) Failure to Fill an Offence Form

Failure to fill an offence form for any violated rule amounts to gross insubordination, and the prescribed penalty shall be applied.

(d) Failure To Appear Before SDC

Failure to appear before the SDC to respond to allegations or to appear as a witness when reasonably notified to do so will not hinder the process of justice. This standpoint extends to all disciplinary hearings, investigations and appeals. The hearing will be held “in absentia”, and the SDC will review/hear the available evidence/witness(es) and reach a

decision on the matters which shall be binding and not open to pleas except in cases where the accused/witness has any genuine and tenable reason for failure to honour the summons. A student who chooses to leave the University rather than appear at a hearing is deemed to have voluntarily withdrawn from the University.

(E) Informal Resolution

If a plea of guilt is entered by a student who appears before the Dean, Student Affairs, the case could be determined by an informal resolution, with the student's consent. This resolution shall be read by the Dean to the concerned student who shall accept guilt and the penalty in writing. The appropriate penalty shall be communicated to the erring student(s) after approval by the University Management.

(f) Penalties for Violation of Rules and Regulations

The following are some of the penalties that may be imposed for violation of University regulations:

(i) Letter of Warning

This is issued to offenders by the Student Affairs Department with the knowledge of their parents. It must be collected promptly or further stringent actions shall be imposed. Copies of such letters shall be forwarded to the offending student's file.

(ii) Letter of Caution

The issuance of a second warning (Letter of Caution) shall lead to the invitation of the parent/guardian of the offending student for the signing of an undertaking. A Letter of Caution can also be issued for other offences depending on the nature of such offences.

(iii) Fines

These must be paid within specified periods to avoid further stringent actions being imposed by the SDC.

(iv) Confiscation of Items

Unauthorised items shall be confiscated from the concerned students.

(v) Reimbursement

Reimbursement requires that a student pays for damage to the University's property or the property of a member of the University Community. Such reimbursement is charged to any student, who alone, or through group-concerted activities, organises or participates in events that cause the damage or costs incurred by another party.

(vi) Loss of Privilege

Loss of privilege is the withdrawal of a privilege or use of a service or facility (such as the Centre for Learning Resources, cyber café, sports complex) for a specific period of time.

(vii) Disciplinary Probation

Disciplinary probation is a period of observation during which a student must behave in a manner acceptable to the University. The Student Disciplinary Committee may impose terms that will restrict the student's participation in extra-curricular and other activities.

(viii) Definite Suspension

Suspension is an action that excludes a student from registration, class attendance, residence in the Hall of Residence and the use of University facilities for a specified period of time, ranging from 4 weeks to 1-year suspension. This action means that the student must immediately leave the campus and shall not return to the University until the suspension period is over. A suspended student found on campus during the suspension period shall be penalized for gross insubordination, trespass/unlawful entry.

(ix) Indefinite Suspension

This is an action that shall exclude a student from all University activities and programmes for undefined period of time within which further investigations shall be carried out to ascertain the level of guilt. This action shall necessitate the student leaving the campus immediately and shall not return until his/her case is brought up for review or recall. Indefinite suspension shall remain in force as long as the issue(s) necessitating the suspension has/have not been cleared.

(x) Advised-to-Withdraw

Advised-to-withdraw could be applied in peculiar situations, especially where a student is not a first offender or at the discretion of the Student Disciplinary Committee. Such a student shall be given academic transcripts if applied for.

(Ix) Expulsion

Expulsion is the permanent withdrawal of the privilege of registration, class attendance, residence in the Hall of Residence and the use of University facilities. This action means that the student must leave the campus immediately, as he/she is no longer a student of the University ad infinitum, except by a decision of the University Management to reverse the expulsion.

3. Student Disciplinary Issues

The offences fall into two categories:

- (i) All cases of misconduct, which the Student Disciplinary Committee (SDC) could try.
- (ii) Criminal offences, which should be referred to the Police. The final determination of such cases shall depend on the outcome of Police investigations.

Misconducts that the Student Disciplinary Committee (SDC) could try include the following: unruly behaviour, indecent behaviour, vandalism, disorderly assembly, unauthorized displacement of University property, pilfering, stealing, insubordination and gross insubordination, secret cult matters, double matriculation, giving of false identity/information, overt sexual behaviour and harassment, violation of Chaplaincy regulations, violation of residency regulations, violation of dress code, examination misconduct, disregard for cultural ethics and ethos, violation of University's Core Values and any other offence that is not in line with the University's Vision. However, no misconduct shall attract 1-Semester suspension.

(A) Chaplaincy
Chaplaincy Misconduct and Penalties

S/N	Misconduct	Penalties
1.	Unauthorised religious practice or activity	Ranging from letter of warning to suspension, depending on the gravity of offence.
2.	Absence from Chapel and Sunday services	Ranging from letter of warning to advised-to-withdraw, depending on the gravity of offence.
3.	Non-compliance with expected conduct in the Chapel	Ranging from letter of warning to suspension, depending on the gravity of offence.
4.	Lateness to Chapel services	Ranging from letter of warning to suspension, depending on the gravity of offence.

(b) Residency**List of Prohibited Items in the Halls of Residence and their Penalties**

S/N	Items	Penalties
1.	Possession of mobile phone, devices with SIM card and other phone accessories	4 weeks suspension
2.	Bottles, knives, fork etc.	Ranging from letter of warning to suspension, depending on the gravity of offence.
3.	Knock-out of any kind	Ranging from letter of warning to Expulsion, depending on the gravity of offence.
4.	Kerosene lamp, gas cooker, candles, matches, lighter etc.	Ranging from letter of warning to Expulsion, depending on the gravity of offence.
5.	Cooking utensils such as hot plates, rice cookers, toasters, micro waves, electric boiling ring, saucepans, blenders etc.	Confiscation of items and payment of ₦10, 000 .
6.	All hair dryers, straighteners	Confiscation of items and payment of ₦10, 000.
7.	Refrigerators, grillers	Confiscation of items and payment of ₦10, 000.
8.	Any unauthorized items meant for sale or business activities.	Confiscation of items and payment of ₦10, 000.
9.	Jeans, chinos, corduroy and diabolic materials	Ranging from letter of warning to suspension, depending on the gravity of offence.

10.	TV sets	Letter of warning
11.	Video machines, tapes, DVD & VDC players	Letter of warning
12.	TV card, antennas etc	Letter of warning
13.	Computer game (play station)	Letter of warning
14.	Weight or shot put	Ranging from letter of warning to suspension, depending on the gravity of offence.
15.	Other items that may be considered as contraband from time to time	Ranging from warning to suspension, depending on the gravity of offence

Residential Misconduct and Penalties

S/N	Misconducts	Penalties
1.	Squatting	Letter of caution at first instance while a repeat of the act shall lead to 4 weeks suspension.
2.	Inability to live peacefully in the Hall	Ranging from letter of warning to expulsion, depending on the gravity of offence.
3.	Non-observance of Great Silence rule	Ranging from letter of warning to suspension, depending on the gravity of offence.
4.	Refusal to submit keys/Unauthorised possession, use, duplication of keys	Ranging from suspension to expulsion, depending on the gravity of offence.
5.	Loss of key	Payment of a fine of ₦10,000
6.	Fighting	Ranging from 4 weeks suspension to advised-to-withdraw, depending on the gravity of offence.
7.	Jumping the fence or reception desk	4 weeks suspension
8.	Violation of safety and health regulations	Ranging from letter of warning to suspension, depending on the gravity of offence.
9.	Unauthorized transfer of bed space/rooms	Ranging from letter of warning to suspension, depending on the gravity of offence.
10.	Violation of exeat rule	Ranging from 4 weeks suspension to 1 year suspension, depending on the gravity of offence.
11.	Non-signing of attendance register	Ranging from letter of warning to expulsion, depending on the gravity of offence.
12.	Violation of sanitation rule	Letter of warning
13.	Defacing of walls	Provision of cost of painting and letter of caution
14.	Possession and watching of indecent films and listening to indecent tapes	Ranging from letter of caution to suspension, depending on the gravity of offence.
15.	Cooking in the Hall of Residence	Ranging from letter of caution to suspension, depending on the gravity of offence.
16.	Accommodating student of opposite sex/visitor in a room	Ranging from suspension to expulsion, depending on the gravity of offence.

17.	Holding of nocturnal activities	Ranging from suspension to expulsion, depending on the gravity of offence.
18.	Nudity	Ranging from suspension to expulsion, depending on the gravity of offence.
19.	Sexual Immorality	Expulsion
20.	Lesbianism/homosexualism	Expulsion
21.	Possession/viewing of pornographic materials	Expulsion and confiscation of such materials and device used.
22.	Gossiping/Backbiting	Ranging from letter of warning to suspension, depending on the gravity of offence.
23.	Staying in the Hall of residence during University General Assembly	Ranging from suspension to expulsion, depending on the gravity of offence.
24.	Theft of items during University General Assembly	Students found in the Hall are liable and must replace the items plus penalty ranging from suspension to expulsion, depending on the gravity of offence.

(c) Dress Code

(i) Dress code violators shall be sent out of lecture halls, examination halls, etc.

(ii) Penalty for all categories of dress-code violation attracts a letter of caution at the first instance while a repeat of the act shall lead to 4 weeks suspension.

(d) Examination

Penalties for examination misconducts range from warning to expulsion.

Examination Misconduct and Penalties

S/N	Misconduct	Penalties
1.	Cheating during examinations, tests, assignments, etc	Cancellation and forfeiture of marks plus penalty ranging from letter of caution to expulsion, depending on the gravity of offence.
2.	Impersonation	Expulsion
3.	Plagiarism	Cancellation and forfeiture of marks plus penalty ranging from letter of caution to expulsion, depending on the gravity of offence.

4.	Unauthorised access to examination materials	Expulsion
5.	Unauthorised collection of item from another student during an examination without the knowledge of the invigilator	Letter of caution
6.	Falsification of evaluation form and other academic records or documents	Expulsion
7.	Appearing for examination, without meeting attendance requirement	Letter of caution
8.	Disobedience to instructions/disruption during an examination/harassment of invigilator	Disqualification from the examination plus penalty ranging from letter of caution to expulsion, depending on the gravity of offence.
9.	Anti-safety behaviour during practicals, workshops, studio work, etc	Letter of caution
10.	Attempted inducement of examiners and invigilators	Disqualification from the examination
11.	Possession/copying of any written materials relevant to the examination	Expulsion
12.	Aiding and abetting examination misconduct	Expulsion
13.	Destruction of evidence of examination misconduct	Expulsion
14.	Refusal to complete examination misconduct form	Suspension to expulsion, depending on the nature of examination misconduct.
15.	Any previous arrangement made for access to examination materials whether it succeeds or not	Suspension to expulsion, depending on the nature of examination misconduct.
16.	Refusal to submit examination scripts	Failure in the examined course.
17.	Any other misconduct recorded from time to time	Letter of warning to expulsion, depending on the nature of examination misconduct.

(E) General Misconduct and Penalties

S/N	Misconduct	Penalties
1.	Unruly behaviour	Ranging from warning to expulsion, depending on the gravity of offence.
2.	Indecent behaviour	Ranging from warning to expulsion, depending on the gravity of offence.
3.	Violation of interactive mode and time	Ranging from letter of caution to suspension, depending on the gravity of offence.
4.	Smoking	Ranging from suspension to expulsion, depending on the gravity of offence.
5.	Possession/Use of Alcohol	Ranging from suspension to expulsion, depending on the gravity of offence.
6.	Possession/Use of Hard Drugs	Expulsion
7.	Vandalism	Ranging from suspension to expulsion, depending on the gravity of offence.
8.	Disorderly Assembly	Ranging from suspension to expulsion, depending on the gravity of offence.
9.	Damage to University property/ Unauthorised Transfer	Replacement of the damaged property, plus penalty ranging from letter of caution to suspension, depending on the gravity of offence.
10.	Pilfering/Stealing	Return of the materials, plus penalty ranging from suspension to expulsion, depending on the gravity of offence.
11.	Insubordination/Gross Insubordination	Ranging from letter of caution to suspension, depending on the gravity of offence.
12.	Possession of Cult-Related Materials	Ranging from suspension to expulsion, depending on the gravity of offence.
13.	Membership of Cult/Secret Society	Expulsion
14.	Double Matriculation	Advised-to-withdraw
15.	Giving of False Identity/Information	Ranging from letter of caution to suspension, depending on the gravity of offence.
16.	Non-hanging of Identity Card	Letter of warning
17.	Sexual Harassment	Ranging from suspension to expulsion, depending on the gravity of offence.
18.	Pairing	Letter of caution
19.	Overt Sexual Behaviour	Ranging from suspension to expulsion, depending on the gravity of offence.
20.	Fraud/Forgery	Expulsion
21.	Internet Fraud/Hi-tech Fraud	Expulsion
22.	Use of Fireworks	Ranging from letter of caution to suspension, depending on the gravity of offence.
23.	Robbery/ Possession of Firearms	Expulsion
24.	Burglary	Expulsion
25.	Assault	Ranging from letter of caution to suspension, depending on the gravity of offence.
26.	Murder	Expulsion
27.	Arson	Expulsion
28.	Rape	Expulsion
29.	Breach of University Peace	Ranging from letter of caution to expulsion, depending on the gravity of offence.
30.	Any other criminal act	Ranging from suspension to expulsion, depending on the gravity of offence.

4. Modalities for Implementation of Penalties

(a) Students involved in disciplinary action ranging from suspension to expulsion are to report to the Student Affairs Department for counseling and specific instructions before their departure.

(b) The parents shall be contacted and informed of the offence committed and the attendant penalty.

(c) The disciplinary letter shall be collected by the parent/guardian of the concerned student and the student must leave the Campus immediately.

(d) The I.D. Card and other University property shall be withdrawn from the student.

(e) The contact addresses of the Parents shall be documented.

(f) The Corporate Affairs Unit shall take a photograph of the Student.

(g) Retrieval of luggage and belongings from the Hall of Residence shall be supervised by the Hall Officer and Security Operatives.

Conditions for the Re-absorption/Recall of a Student

Any student that has served his/her penalty or been recalled shall be required to come with the parent/guardian to have audience with the Dean, Student Affairs, and shall follow the underlisted formalities:

The student must:

(a) have served the penalty;

(b) show high level of remorse;

(c) have passed through spiritual rehabilitation, which must be validated by a letter of attestation from a Pastor/Minister, detailing any spiritual training or programme the student had embarked upon during the period of suspension; and

(d) Have a comprehensive evaluation report of his/her performance during the period of suspension and the attendant spiritual growth from the Resident/Senior pastor in Charge of his/her church.

Students on any disciplinary action shall not participate in any excursion during the session of subsisting penalty and shall not participate in any external engagement/exchange programme of the University. However, confiscated items such as phones, laptops, etc., of a reabsorbed or recalled student shall be returned to the parent/guardian.

Follow-up Programme on Campus after Recall

(a) Collection of Letter of Re-absorption for pursuit of academic activities from the Registry.

(c) The Corporate Affairs Unit shall take a photograph of the Student.

(d) Retrieval of luggage and belongings from the Hall of Residence shall be supervised by the Hall Officer and Security Operatives.

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Follow-up Programme on Campus after Recall

(a) Collection of Letter of Re-absorption for pursuit of academic activities from the Registry.

(b) Presentation of evidence of payment of the required or outstanding fees.

(c) A Letter of Undertaking to be of good behaviour duly signed by both the student and the Parent and submitted at the Student Affairs Office.

(d) Presentation of a brief report on how the student in question has

been able to maximize the period of suspension for a change of attitude and display of Godly character must be submitted by the Student and the Parent before resumption.

- (e) Issuance of Clearance letter of re-absorption to the Hall of Residence.
- (f) To undergo six (6) months of intensive Counseling and Spiritual supervision from the University Counseling Unit and the Chaplaincy. A report of attendance and general conduct during the period will be forwarded to the Dean, Student Affairs for further processing.
- (g) Six (6) months supervision by the Head of Department of the student. The HOD supervises and monitors the student's classroom attendance and general attitude to his/her academic pursuit. A monthly report and a summary report and recommendation should be submitted by the HOD to the Student Affairs Department.
- (h) The Hall Officer should also keep the student under surveillance and comment monthly on his/her character and conformity to rules and regulations of the University. The Hall Officer shall also give a report on the student to the Dean, Student Affairs, at the end of the six months probation.

5. Students' Right of Appeal

Covenant University has provided these rules and regulations to guide and reform students' behaviour. Any student who has been placed on corrective measures but feels he/she has not been given a fair hearing or has additional information to guide the University's decision, has the right to send in a letter of appeal to the Appellate Committee, copying the Vice-Chancellor, Registrar and Dean, Student Affairs for reference.

(a) Appellate Committee

The Appellate Committee shall include but not be limited to the following:

- (i) The Deputy Vice-Chancellor (Administration)
- Chairman
- (ii) Chaplaincy Representative
- (iii) A staff of the University's legal team, who is not a member of SDC

- (iv) Representative of Faculty Support Programme
- (v) A member of the Counseling Unit
- (vi) A representative of each College
- (vii) A representative of the Registry
- Secretary

Any decision by SDC can be appealed. The Appellate Committee of the University shall review the appeal in line with the provisions in the Student Handbook and make recommendations to the University Management.

6. Prerogative of Mercy

The Prerogative of Mercy shall only be discharged by the Chancellor. The Chancellor exercises discretionary power and final authority on any such considerations. Mercy is a compassionate or a kindly forbearance shown towards an offender. The Chancellor's Prerogative of Mercy shall only be extended to students who have shown evidence of penitence and remorse, sequel to the rehabilitative counselling and spiritual measures undertaken within such periods. The Chancellor's prerogative of mercy shall therefore be predicated on credible evidence of rehabilitative measures undertaken.

(a) Prerogative of Mercy Committee

The Appellate Committee members shall also constitute the Prerogative of Mercy Committee (PMC). Any beneficiary of the Chancellor's Prerogative of Mercy shall:

- (i) present Letter of Affirmation of good conduct from a Pastor;
- (ii) sign an undertaking to be of good behaviour throughout his /her studentship in Covenant University to be completed by both Student and Parent;
- (iii) sign the re-absorption to campus form;
- (iv) sign the re-absorption to Hall of Residence form;
- (a) sign the re-absorption to Academic Activities form;

(B) operate under restricted exeat permit of 2 per session or 1 per semester;

(c) operate a defined reporting line which makes him/her interact with the Dean, Student Affairs and the Chaplain on alternate

weekends throughout his/her stay in Covenant University, except otherwise reviewed. Further to this, he is to be registered with the Covenant University Counselling Centre with a periodic report submitted from the Centre to the Office of the Registrar; and

- (d) attend all academic lectures, assemblies, Chapel services, etc., and shall have a designated seat at such occasions, usually in the front row to make his presence/absence conspicuous to enhance monitoring.



APPENDIX

National Anthem

- 1 Arise O' compatriots
Nigeria's call obey
To serve our fatherland
With love and strength and faith
The labour of our heroes past
Shall never be in vain, to serve with heart and might
One nation bound in freedom, peace and unity.
- 2 Oh God of creation,
Direct our noble cause:
Guide our leaders right
Help our youth the truth to know
In love and honesty to grow
And living just and true
Great lofty heights attain
To build a nation where peace and justice shall reign.

The National Pledge

I pledge to Nigeria, my country,
To be faithful, loyal and honest,
To serve Nigeria with all my strength
To defend her unity and uphold
Her honour and glory
So help me God.

Covenant University Anthem

- 1** We're a Covenant Generation
Pursuing excellence

Redeemed to reign
Learning to lead
We are bound by an oath

Obeying rules to rule
Making Kings of youth
Flying high on covenant wings

Wisdom's call for change
Inspired on fire
With courage
Marching on in grace
God's own arrow
Shot for glory.

- 2** Covenant generation arise
Light and knowledge to shine

Glorious foundation stone
Leadership skills to show

Departing from knowledge
To empowerment
Legalism To realism

Wisdom's call for change
Inspired, on fire
With courage
Marching on in grace
God's own arrow
Shot for glory.